

Date Correction Plan Due  
8/5/2024

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

TO FILE A COMPLAINT CALL  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center  
Roc Day Camp  
Provider Number / Facility ID Number  
6000587786 / 002 - 2002308

Address - Facility (Street, City, State, Zip Code)  
2801 Northwestern Ave Mt Pleasant WI 534042247  
Telephone Number  
877-671-2267  
Date - Regulation Visit  
7/18/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 252.41(4)(a)7. <b>Child Record - Alternate Arrival / Release Agreement</b></p> <p>Description: Written authorization from the parent outlining the plan for children who go to golf lessons with the golf instruction who is not employed by the camp is not on file. Children are not supervised by camp counselors during this activity.</p>	<p>We will require form DCF-F-CFS 0104-E to be completed for campers who attend programs at the club during the camp day.</p>	<p>This will be implemented in the 2025 camp season.</p>	
<p>2 252.425(1)(b) <b>Child Tracking Procedure</b></p> <p>Description: The camp did not implement a procedure to ensure that the number, names, and whereabouts of children in care are known to the assigned camp counselor(s) at all times. Children were observed on the tennis court, but tracking was inside the base camp building.</p>	<p>We will ensure our electronic check in &amp; out record keeping is supplemented with a printed list of campers for each staff member.</p>	<p>This will be implemented in the 2025 camp season.</p>	

Name - Consultant Operator / Licensed Center  
Roc Day Camp

Provider Number / Facility ID Number  
6000587786 / 002 - 2002308

Address - Facility (Street, City, State, Zip Code)  
2801 Northwestern Ave Mt Pleasant WI 534042247

Telephone Number  
877-671-2267

Date - Regulation Visit  
7/18/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 252.44(5)(e) Meals & Snacks - Usda Minimum Meal Requirements Description: Lunch meals served to children do not always meet USDA minimum meal requirement for children. Lunch did not always include two vegetable or one vegetable and one fruit and did not include 1% milk when served to campers	1% milk, and addition of vegetables and fruits were added to lunch.	7/22/2024 and in the 2025 camp season.	

NAME - Agency Worker  
Charlene Langsdorf, Mary Schultek

Date Issued  
7/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

DCF-F-CFS0294-E (R.06/2011)

8/5/2024