

<b>Date Correction Plan Due</b> 11/29/2022	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Leaps And Bounds Child Care		<b>Provider Number / Facility ID Number</b> 8000587118 / 001 - 2000367	
<b>Address - Facility (Street, City, State, Zip Code)</b> 31857 Fremont Ave Tomah WI 546606571		<b>Telephone Number</b> 608-372-6828	<b>Date - Regulation Visit</b> 11/2/2022
<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1 251.04(6)(a)8. <b>Child Record - Physical Examination</b>  Description: The center did not obtain an initial health exam for child #6 that was within the parameters of the rules for children under the age of 2, which the child was until recently turning 2.	The parent returned the health exam to the ctr on 11/04/2022. It was dated 10/13/2022. I reminded the parent of policy and regs I reviewed policy and regs with staff at Nov. staff mtg.	11/04/2022	
2 251.04(6)(b) <b>Current, Accurate Daily Attendance Record</b>  Description: The attendance was not current and accurate on the day of the licensing visit when one of the children was not signed in on the attendance record.	Parents are responsible to sign the children in, per policy, on sign in sheets near the entrance/exit door. Now I have moved the sign in sheets closer to where the teacher can see them at all times to	11/14/2022	

Verify this is being done. If the parent forgets, then the teacher can immediately sign in/out the child.

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3	251.07(6)(dm)4. Medical Log - Reviewing Injury Records  Description: An inspection of the medical log book in the Infant room revealed the log hasn't been reviewed every 6 months as required by rule. The book was last reviewed on 2/14/22.	Due dates for med log review has been added to our calendar of "to do" items so this is not missed in the future. The two entries that were in our med log have been reviewed.	11/08/2022
4	251.09(1)(c) Infant & Toddler - Documenting Changes In Development  Description: An Intake for Children Under 2 form for Child #3 was missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parent.	Due dates for intakes have been added to our calendar of "to do" items so this is not missed in the future. The intake has been updated.	11/28/2022
5	251.09(2)(bm) Infant & Toddler - Sleep Position  Description: Each child under age one shall be placed to sleep on his or her back in a crib or playpen unless otherwise specified in writing by the child's physician. Two children under age one were observed sleeping in swings during the licensing visit.	Child #3 is over one year of age. Policy and regs reviewed. Child #4 was placed in the swing to fall asleep, as this is the only way he will sleep without crying for a long period of time. He had been sleeping less than 10 mins while staff was sitting beside him. We spoke w/mom to help us to come up w/ better solution. He will not be put in swing to be put to sleep.	11/08/2022

NAME - Agency Worker  
Jennifer Stubbe

Date Issued  
11/15/2022

SIGNATURE - Agency Worker

Date Signed

*Jana Long*

11/28/22