

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. Form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(1) submit plans of correction however are not required to do so.

actions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the compliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given 30 days of the sanction and / or penalty and your appeal rights.

- Certified Operator / Licensed Center
Manning's Academic Dev Lrng Ctr
Provider Number / Facility ID Number
3000585633 / 002 - 2006660

Facility (Street, City, State, Zip Code)
N 54Th Blvd Milwaukee WI 532162205
Telephone Number
262-420-9522
Date - Regulation Visit
4/8/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
250.05(2)(c) Staff File - Days, Hours Worked Description: There are no staff hours recorded to demonstrate who is meeting the staff-to-child ratio on the day of the monitoring visit. NOTE: This was corrected during the visit when the licensee recorded her arrival time.	Will sign in at start and end time right away every day.	4/08/2025	

250.05(3)(e)2. Provider Training - Current Cpr Certificate Description: The licensee and Staff B have failed to maintain current certificates of completion for Infant and Child CPR with AED. The current certificates of completion on file are from the "National CPR Foundation" which is not a department-approved CPR provider.	Will check department approved CPR provider list and take a CPR WITH AED class with a provider who is approved.	11/14/2025	
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3 250.05(4)(a) Staff Orientation - Documentation Description: There is no documentation on file demonstrating completion of an orientation for Staff B prior to Staff B beginning to work with children. Staff B has been employed since 2/24/23.	All of my staff have had orientation, they were initiated and dated by both staff and trainer. Also, including my school and volunteer that use to help.	9/27/2021 11/01/2021 04/03/2024	
4 250.06(2)(c) Access To Materials Potentially Harmful To Children Description: An aerosol air freshener on the kitchen counter and a tub of disinfecting wipes on a shelf in the living room are accessible to children. The items are labelled "keep out of reach of children."	did put disinfecting wipes and air fresheners on top shelf out of reach of kids. will for now on keep them on the higher shelves.	04/08/2025	
5 250.06(9)(h) Meals & Snacks - Minimum Meal Requirements Description: An individual packet of Keebler Fudge Stripe cookies are observed served for afternoon snack. Cookies do not meet the USDA minimum requirements for snack. Also, two components are required to be served for snack.	Will go off of USDA requirements for snacks for now and with a fruit also.	04/08/2025	

Name - Certified Operator / Licensed Center

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6 250.06(9)(j) Meals & Snacks - Records Description: Accurate records of meals and snacks served to children are not available for review by parents and the licensing representative. Per the report of the licensee, meals and snack served to children have not been recorded. Written records of meals and snacks served to children shall be retained for 3 months.	Have learned we have not just a month or weeks posted on dry eraser board. Will now on keep 3 months of written records of meals and snacks.	04/12/2025	
7 250.07(1)(c) Television & Video Viewing Description: A Disney movie is playing on the television throughout the visit. The children in care are also seated on individual pillows on the floor to watch the movie while eating afternoon snack. The movie does not supplement the daily plan for children.	Will now only playing learning shows.	04/08/2025	
8 250.07(6)(g)1. Hand & Face Washing Description: Children's hands were not washed before afternoon snack was served. A child's hands shall be washed with soap and warm running water before meals or snacks.	Will not substitute hand sanitizer for water and soap anymore. Before and after meals and snacks kids will wash hands with warm water and soap.	04/09/2025	

NAME - Agency Worker
Maureen Statten, Sara Cooney

Date Issued
4/16/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Maureen Statten
DCF-F-50294-E (R.06/2011)

10/27/2025