

Date Correction Plan Due 11/29/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Little Scholars Beginnings Llc		1000585061 / 001 - 1014742		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
3209 Business Park Dr Stevens Point WI 544828837		715-344-4330	11/7/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b. Department Notices Posted Description: A Warning Letter of Noncompliance was issued on 05/09/24. The notice was not posted next to the license.	<i>The Director now knows that warning letters need to be posted. So the next time she comes in the mail she will post it as soon as she opens it.</i>	<i>11/20/24</i>	
2	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: The energy-absorbing surface in the fall zones and under the climbing equipment, swings, and slides was less than the required 9 inches. Many areas measured between 4 and 5 inches of energy-absorbing surface.	<i>We will correct this by having maintenance rake the high spots into the lower spots.</i>	<i>11/20/24</i>	

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3 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: In the shared bathroom between the Olive and Blueberry Classrooms were a bottle of lotion and a bottle of baby powder labeled "Keep Out of Reach of Children". Both bottles were in reach of children.	All the staff were informed about this at the last meeting so now they are all aware to keep any items that state "keep out of childrens reach" is either put up on a high shelf or inside a high cabinet.	11/20/24	
4 251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: Record of emergency drills were not documented for April, May, June, July, August, September, and October of 2024.	Although the Director did the drills, she now knows she has to document it on the state forms. To ensure this will periodically check her documentation.	11/20/24	
5 251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: The Infant Classroom did not have a thermometer in the refrigerator. Repeat violation: Previously cited on 4/1/2024	The Director purchased a thermometer right away for the fridge. The Director will do monthly checks to ensure it does not get removed.	11/20/24	
6 251.07(6)(dm)2. Medical Log - Pages & Entries Description: Multiple lines were skipped in the medical log book in the Blueberry Classroom.	We will correct this from happening again by having the Director do checks. She is doing her log book checks. Also, staff were informed at the last meeting and shown the proper way to fill out the log books.	11/20/24	

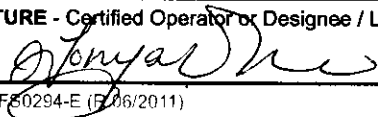
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7	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: Several medications in the Infant Classroom did not contain specific dates and times to administer and contained a blanket authorization to use as needed.</p> <p>Repeat violation: Previously cited on 8/24/2023</p>	<p>The Director will continue to have staff, during the staff meetings, go into their rooms and check their med. forms. In addition, instead of monthly checks, the Director will check the paperwork more frequently.</p>	11/20/24	
8	<p>251.07(6)(f)1.b. Medication Administration - Containers & Labeling</p> <p>Description: One medication in the Cherry Classroom was not in the original container and labeled with the child's name and dosage directions for administration.</p>	<p>The Director is now going to double check the meds and the paperwork that goes along with it to ensure the teachers are doing it properly.</p>	11/20/24	
9	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: Several medication in the Infant Classroom did not have a current parent authorization on file.</p> <p>Repeat violation: Previously cited on 8/24/2023</p>	<p>Medication procedures were explained to staff again at the last meeting. It resulted with staff agreeing that the veteran staff will help the newer staff so that everyone remains consistent with the proper procedures of authorization forms.</p>	11/20/24	

NAME - Agency Worker
 Heather Struck

Date Issued
 11/14/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



11/20/2024