

<b>Date Correction Plan Due</b> 5/29/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-361-7700
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.


**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Little Scholars Beginnings Llc		<b>Provider Number / Facility ID Number</b> 1000585061 / 001 - 1014742		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3209 Business Park Dr Stevens Point WI 544828837		<b>Telephone Number</b> 715-344-4330	<b>Date - Regulation Visit</b> 4/6/2023	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(1)(a) <b>Supervision Of Children</b>  Description: Children from the Blueberry and Grape rooms who were utilizing the indoor play space, were leaving the play space and entering their respective classrooms without supervision. One child was sent to use the bathroom in the classroom without supervision.	<i>The teacher in charge of that group of children was re-trained and admin. is monitoring this area daily.</i>	<i>05/29/2023</i>	
2	251.06(2)(i) <b>Deteriorating Paint</b>  Description: A table in the Grape Room had several areas of peeling paint.	<i>The table is scheduled to be repainted. Classrooms will be looked at on a regular basis to ensure there is no peeling paint anywhere.</i>	<i>06/15/23</i>	

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3	251.06(9)(a)2. <b>Kitchen Equipment &amp; Utensils - Safe &amp; Sanitary</b>  Description: The kitchen floor had areas of caked on food. There was a bag of garbage on the floor leaking an unknown substance. The area under the can opener had caked on food.  Repeat violation: Previously cited on 7/7/2022	Our previous cook did not meet my expectations. Therefore he is no longer employed. I personally took over this position until I am confident a new cook I hire will be meeting all the cook requirements. Which will include dirty garbage removal and keeping surfaces clean.	05/29/23
4	251.06(9)(c)1. <b>Safe Food</b>  Description: There were several loaves of moldy bread on the kitchen counter. There was moldy bread in the refrigerator.	I immediately took over the position of cook to ensure all food is labeled and thrown away promptly.	05/29/23
5	251.06(9)(d)1.d. <b>Food Storage - Covering Refrigerated Food</b>  Description: Food in the freezer such as hamburger patties and pizza were not covered.	I immediately became the full-time cook because then I will know all food, including freezer food is covered. The cook that didn't properly cover the food is no longer employed.	05/29/23
6	251.06(9)(d)2.b. <b>Food Storage - Distance Above Floor</b>  Description: Food in the pantry was stored on the floor.	Anyone working in the kitchen on delivery day has been informed that all cases of dry goods need to be 2" off the ground and will put away new shipments as soon as possible.	05/29/23

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7	251.06(9)(f)3. <b>Food - Leftover Prepared Food</b>  Description: A colander with strained canned vegetables was in the sink. According to staff, the vegetables were from the day prior.  Several items in the refrigerator were not labeled with the date prepared.  Repeat violation: Previously cited on 7/7/2022	→ I personally have taken over the position as the Full Time Cook and the entire kitchen has organization and is being ran very efficiently. Food is put away immediately and everything is labeled and it will continue when I hire a new cook because our old cook who didn't do his duties is no longer employed.	5/29/23	
8	251.07(5)(a)5.a. <b>Menus - Post</b>  Description: A current menu was not posted in the kitchen or an area visible to parents.	→ Every month I am posting a copy of the menu in the kitchen and in each classroom instead of assuming the teachers are posting them when I hand it to them.	5/29/23	
9	251.07(5)(a)5.b. <b>Menus - Plan</b>  Description: The center did not plan lunch for the date of the visit. The center ordered in pizza from a local restaurant.	→ Occasionally we will order pizza (served w/ a veggie + a fruit). However, in the future we will make the change on the menu.	5/29/23	
10	251.07(5)(b)5. <b>Eating Surfaces - Cleaned, Sanitized</b>  Description: Tables in the Blueberry Room were not cleaned prior to lunch being served.	→ I met with the Blueberry teacher and discussed cleaning tables directly prior to the children eating and not prior to the children sitting and then using books to entertain them prior to food being delivered.	5/29/23	

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11	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: Medical log books were not reviewed since June 2022.	The Director developed a system where now not only will it be entered in her calendar, but now the calendar will send a reminder if it wasn't done.	5/29/23
12	251.07(6)(f)5. <b>Medication Administration - As Labeled &amp; Authorized</b>  Description: An epi-pen in the Grape Room was not labeled with the child's name.	At EVERY MONTHLY staff meeting, staff will check @ all their meds (including epi-pens) to ensure and double check that it's all been labeled when they receive it.	5/29/23
13	251.07(6)(i)1. <b>Washing Child's Hands &amp; Face</b>  Description: Staff did not wash an infant's hands after diapering.	The teacher that did this is NO LONGER EMPLOYED. Infant teachers were re-trained on the steps and procedures of diaper changing. Also, a copy of these steps have been posted by the diaper changing areas.	5/29/23
14	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: Intake Under 2 forms were not updated every three months in Infant A and B.	Teachers were being to get signatures and updates from parents and parents were not responding. Teachers were told that they can do the updates themselves so now they are doing it on time.	05/29/23

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15	251.09(4)(a)3. <b>Infant &amp; Toddler - Diaper Changing Surface Disinfection</b>  Description: The diaper changing surface was cleaned with soap and water. The disinfecting process was not followed.	<i>All infant teachers were re-trained and the steps have been posted next to the changing areas.</i> 	5/29/23

**NAME - Agency Worker**  
Heather Struck, Dezarae Wierzba

**Date Issued**  
5/15/2023

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Honya Dillingham*  
 DCF-F-CFSD094-E (R.06/2011)

**Date Signed**

05/29/2023