

Date Correction Plan Due 8/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center T.T.'S Family Childcare Center		Provider Number / Facility ID Number 6000583506 / 001 - 1012942		
Address - Facility (Street, City, State, Zip Code) 3607 N 15Th St Milwaukee WI 532062304		Telephone Number 414-324-5569	Date - Regulation Visit 8/6/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1.e. Child Record - Enrollment Information - Other Emergency Contact Description: The enrollment form for Child 3 lacks emergency contact information when a parent cannot be reached.	<i>Emergency contact Added to enrollment form</i>	<i>08/10/25</i>	
2	250.04(6)(b) Current, Accurate Daily Attendance Record Description: On the day of the monitoring visit, seven (7) children were present but only five (5) children were signed in. The licensee reported two children were signed in on the wrong day. Repeat violation: Previously cited on 9/17/2024	<i>Crossed out wrong sign in date, sign them in on correct day</i>	<i>08/06/25</i>	

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3	250.05(2)(a) Staff File - Staff Record Form Description: Staff B does not have a complete staff record form on file.	Staff B-completed staff records	08-16-25
4	250.05(2)(c) Staff File - Days, Hours Worked Description: Actual staff hours worked when used to meet staff-to-child ratio were not documented correctly, when on 8/6/25, two staff were signed in but one staff was present. Repeat violation: Previously cited on 9/17/2024	Will keep actual staff hours worked	8-7-25
5	250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: Staff A does not have documentation of a current biennial child abuse and neglect training. The training on file was taken March 2023. Staff B has been working at the center for over one week and has not completed the required child abuse and neglect training.	Staff A & B completed CAN	8-16-25

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6	250.05(3)(g) Provider Training - Abusive Head Trauma Description: Staff B does not have documentation in completing training in Shaken Baby Syndrome/Abusive Head Trauma prior to beginning to work with children under 5 years old.	Will be completed	09/30/25	
7	250.05(4)(a) Staff Orientation - Documentation Description: Staff B does not have documentation of a written orientation (staff orientation checklist) on file at the center.	Orientation form for staff B completed	8-7-25	
8	250.06(12)(a) On-Premises Swimming Pool - Use & Enclosure Description: Swimming pools on the premises of the center may not be used by children in care. On 8/6/25, children in care were observed swimming in the pool. The licensee acknowledged children have been swimming a few times per week since July 2025.	Pool will be taken down in process of draining it	8-24-25	
9	250.06(12)(a)1. On-Premises Swimming Pool - Gate Access Description: On 8/6/25, the gate to access the swimming pool on the premise was not closed and locked during the centers house of operation.	gate will be locked	8-6-25	

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10	250.06(2)(e) Potential Source Of Harm On Premises Description: In the outdoor play space, a screw attached to a cord was exposed and accessible to children.	Screw tighten screw attached to cord was removed	8-7-25	
11	250.06(2)(k) Deteriorating Or Toxic Paint Description: There are multiple areas of flaking paint on the deck near the pool.	pool area will be locked off during day care hours Deck will be painted	8-6-25 9-30-25	
12	250.06(2)(m) Premises - Condition & Repair Description: A board was missing on the wooden steps, leading to the pool and the pool was observed to have dirty water. In the main living room, a section of the ceiling is damaged.	step nailed down pool drained living room ceiling repaired & painted	8-7-25 8-24-25	
13	250.07(3)(a)1. Play Equipment - Size, Developmental Level Description: There is no play equipment available for the school age children; the only play equipment available to children is geared for younger children.	Will get school-age children play equipment	8-30-25	

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Empty space for Rule/Statute Number and Noncompliance Statement		Empty space for Correction Plan	Empty space for Expected Completion Date

NAME - Agency Worker
 Kristin Lange, Sara Cooney

Date Issued
 8/13/2025

SIGNATURE - Certified Operator or Designee, Licensee or Designee

Amanda Jones

Date Signed

08/18/2025