DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/13/2025		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Kids Castle - Lakeview Academy	7000581587 / 022 - 2007378

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
6729 18Th Ave Kenosha WI 531434918	262-652-8287	9/19/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Staff B from previous monitoring visit on 2/27/2025 does not have documentation of completing abusive head trauma training before beginning work with children. Repeat violation: Previously cited on 2/27/2025	The document verifying the training was completed on March of 2025 was emailed to the Licensing Specialist but not received. A paper copy has been placed in the file	9/19/25	
2	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff B, from previous monitoring visit on 2/27/2025 did not have on file documentation of completing training in infant and child CPR within 3 months of employment at the center. Repeat violation: Previously cited on 12/13/2024	The staff member completed the training in March of 2025. The certification was available electronically but not placed in the file itself.	9/19/25	

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3	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: Medication intended for use by a child in the care of the center did not have a current medication administration authorization from the parent. Repeat violation: Previously cited on 2/27/2025	The Authorization Form was In the Childs student file rather than with the med. Staff was retrained	9/19/25	
4	251.094(4)(a) **School-Age Program Leader - Responsibilities** Description: There was no person qualified as a school-age program leader present and supervising each group of children at the time of the visit.	we have updated our policies and procedures for helping staff obtain The proper qualifications. several staff know enrolled in courses	3/1/26	
5	251.094(5)(a) **School-Age Group Leader - Supervision** Description: The designated school-age group leaders were not working under the supervision of a school-age program leader.	we have update policies + procedures and have enrolled several staff In the Alternate pathway - School Age	3/1/26	
6	251.094(5)(c)3. **School-Age Group Leader - Training** Description: Staff C from the previous monitoring visit on 2/27/2025, continues to not have the qualified training for the position. Repeat violation: Previously cited on 2/27/2025	we have update policies + procedures and have enrolled several staff In the Alternate pathway	3/1/26	

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7	251.094(6)(a) **School-Age Program Aide - Supervision** Description: The school-age program aide□s were not working under the direction and supervision of a school-age program leader at the time of the visit.	new policies have been made - several staff are now enrolled in courses		
8	251.094(6)(c) **School-Age Program Aide - Training** Description: Staff E from the previous monitoring visit on 2/27/2025 continues to not have the required training within 6 months of assuming the position. Repeat violation: Previously cited on 2/27/2025	new policies have been made - and several staff are enrolled in courses		
9	251.095(2m)(c) **School-Age Care - Supervision Of Group Of Children** Description: There was not at least one school-age program leader or child care teacher supervising each group of school-age children at the time of the visit.	new policies have been made and several staff are now enrolled in classes		

NAME - Agency Worker
Jennifer Brees

Date Issued
9/26/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Chelsea Flores

Date Signed
10/9/25