

Date Correction Plan Due 2/15/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

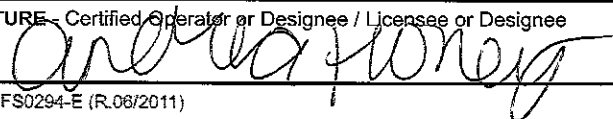
Name - Certified Operator / Licensed Center Kids Castle - St. Joe's		Provider Number / Facility ID Number 7000581587 / 018 - 2005266		
Address - Facility (Street, City, State, Zip Code) 7207 14Th Ave Kenosha WI 531435449		Telephone Number 262-515-1964	Date - Regulation Visit 2/2/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) Child Tracking Procedure Description: The center did not implement and adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times. The children were observed transitioning to outside and the staff did not ensure all children signed in were present and accounted for before the transition.	Staff have been retrained on child tracking procedures. Head counts + roll call will be implemented	3/1/24	
2	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Cleaning spray labeled <input type="checkbox"/> keep out of reach of children <input type="checkbox"/> was observed accessible in the classroom area on a movable cart. Repeat violation: Previously cited on 2/9/2022	The school has a cleaning cart in the room when our program is held. we will speak with the school about moving it.	3/1/24	

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3 251.07(6)(dm)2. Medical Log - Pages & Entries Description: An entry in the medical log book dated 6/2/23 was not signed or dated by the person making the entry	The med log was reviewed by the site supervisor and was trained on procedures for moving forward	2/3/24	
4 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book has not been reviewed within the last 6 months.	The med log was reviewed by the site supervisor and was trained on procedures for moving forward	2/3/24	

NAME - Agency Worker
Jennifer Brees

Date Issued
2/5/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
2/14/24