




Date Correction Plan Due 2/4/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctr - Arcadian		Provider Number / Facility ID Number 0000580590 / 014 - 1010026		
Address - Facility (Street, City, State, Zip Code) 1553 Arcadian Ln De Pere WI 54115		Telephone Number 920-983-6430	Date - Regulation Visit 1/15/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Staff member B on the staff record checklist failed to have child abuse and neglect training. Repeat violation: Previously cited on 5/2/2019	Staff B will be trained on Child abuse + neglect training	4/3/20	3/3/20 
2	251.05(2)(a)1. Staff Record - Personal Information Description: Staff member B on the staff record checklist failed to have a staff record form on file. Repeat violation: Previously cited on 5/2/2019	Staff B will file out checklist.	4/3/20	3/3/20 

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3	<p>251.05(2)(a)4.d. Staff Record - Educational Qualifications</p> <p>Description: Staff members A and B on the staff record checklist failed to have educational qualifications on file.</p> <p>Repeat violation: Previously cited on 5/2/2019, 11/21/2018</p>	Staff will be asked to bring in educational qualifications	4/3/20
4	<p>251.05(3)(b) Shaken Baby Syndrome Prevention Training</p> <p>Description: Staff members A, B, and C on the staff record checklist failed to have shaken baby syndrome training on file.</p> <p>Repeat violation: Previously cited on 5/2/2019, 11/21/2018</p>	Staff will be trained on Shaken baby syndrome	4/3/20
5	<p>251.05(4)(a) Staff Orientation - Develop, Implement, Document</p> <p>Description: Staff member B on the staff record checklist failed to have an orientation completed within their first week of employment.</p> <p>Repeat violation: Previously cited on 11/21/2018</p>	Staff B will have orientation completed	4/3/20 3/3/20 

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6	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Childcare workers failed to document changes in child development and routines every 3 months for child 4 on the child record checklist.</p> <p>Repeat violation: Previously cited on 4/2/2018</p>	<p>Staff will be reminded of 3 month updates / given new tool to keep track of updates for each child under 2 years of age.</p>	<p>April 3rd, 20</p>

NAME - Certification Worker / Licensing Specialist
Gina Linssen

Date Issued
1/21/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Brittney Gompers

Date Signed

3/3/20