

Date Correction Plan Due 6/19/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctr - Truman	Provider Number / Facility ID Number 0000 80590 / 010 - 1010059
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Address - Facility (Street, City, State, Zip Code) 749 Truman St Kimberly WI 541362150	Telephone Number 920-687-3111	Date - Regulation Visit 5/20/2026
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(4)(a)2.d. Parent Notification - Child's Whereabouts Unknown</p> <p>Description: Based on a self-report investigation it was determined that on May 8, 2026 a parent failed to be notified immediately when their child was left unattended outside when the classroom transitioned from outdoors to indoors. The incident occurred around 4:00pm and the parent was not notified until 5/5:30pm at pick up.</p>	<p>During incident note was sent to parents asking them to stop in the office upon arriving at the center, this is when the information was shared.</p> <p>In future phone calls will be made to contact parents regarding situation in a faster manner.</p>	5/20/26	

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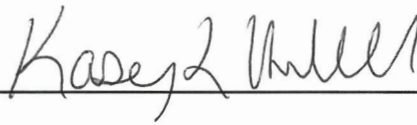
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2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The director self-reported on May 8, 2026, a child care worker(s) failed to supervise a three-and-a-half-year old child when the child was left outside for approximately one minute in the fenced in play space. Another staff member saw the child outdoors and quickly rushed through the adjacent classroom to retrieve the child and return them to their classroom.</p>	<p>On May 18, 2026, during our monthly staff meeting CSRs, transitions and name to face procedures were reviewed in depth. Supervision of children was also addressed</p> <p>Along with that each staff member had to perform three transitions while being observed by an administrative staff to perform transitions on their own.</p>	5/18/26	
3	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On May 8, 2026, child care worker(s) failed to accurately implement the programs child tracking procedure when transitioning from outdoors to indoors. A child care worker was required to conduct a name to face attendance check based on the program's CSR'S. A child care worker conducted a name calling but did not physically confirm all children entered the classroom/crossing the threshold when their name was called. This resulted in a three-and-a-half-year-old child being left outdoors.</p>	<p>Staff members involved received coaching forms regarding transitions, supervision and child tracking. They also had to have additional observations of transitions.</p> <p>After coaching they came up with a strategy to help them with the process of transitions and tracking and have continued to use it.</p>	5/18/26	

Cassandra Debauche

6/5/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

6-11-26