

Date Correction Plan Due 3/31/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Kindercare Learning Ctr - Security		0000580590 / 012 - 1010023		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
600 Security Blvd Green Bay WI 54313		920-434-2700	3/13/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(m) Health, Safety & Welfare Of Children Description: Based on observations on 3/13/26, there was a child care worker in infant room A sitting in a rocking chair with an infant and the infant's face covered with a cloth.	Immediate action was made on 3/13/2026- The staff member was immediately talked to about the cloth covering the infant's face. We reviewed center policies regarding infant safety as well as retraining on safe sleep practices, including maintaining obstructed airways and constant visual supervision of children.	03/13/2026 Ongoing adherence	
2	251.04(6)(b) Current, Accurate Daily Attendance Record Description: Based on record review on 3/13/26, the children's daily attendance records did not have the children's date of birth. The forms listed the children's age and not date of birth. Attendance record for 3/11/26 did not have the departure time for children in Infant room C. There was a previous attendance record without the date in Infant room C.	Attendance records were reviewed, and staff were informed of the requirements to include each child's full name, date of birth, arrival time, and departure time daily. All staff will be retrained on proper attendance record procedures, including the requirement to document arrival and departure times in real time and to ensure all fields are completed. The Director will conduct daily checks of attendance records in each classroom.	03/20/2026 Ongoing	

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3	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Based on record review on 3/13/26, there was a staff in Infant room C that was not signed in on the attendance roster. There was a previous attendance record in the Infant C room without a teacher signed in but children were signed in.</p>	<p>Staff were immediately reminded of the requirement to sign in and out accurately at the beginning and end of each shift, including breaks.</p> <p>All classroom staff will be retrained on proper staff attendance procedures, including maintaining accurate and complete records.</p> <p>Director will implement daily monitoring of staff attendance records</p>	<p>03/13/2026</p> <p>03/20/2026</p> <p>Ongoing</p>	
4	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: On March 13, 2026, Infant Room C exceeded staff to child ratios when one child care worker was responsible for between five and eight one-year-olds from 7:57am - 8:50pm.</p>	<p>Staffing was adjusted to bring the classroom back into compliance with required staff-to-child ratios</p> <p>A review of scheduling practices was conducted to ensure adequate staff coverage during all times of the day, particularly during early morning hours.</p> <p>Additional training will be provided to staff on ratio requirements and active supervision expectations</p>	<p>03/13/2026</p> <p>Ongoing Ratio Checks throughout the day.</p>	
5	<p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: Based on observations on 3/13/26, the toilet seat in the boys bathroom was deteriorating. The toilet bowls in the girls bathroom were not in good repair due to stains in the toilet bowls. The caulking around the toilets were unsanitary.</p> <p>Repeat violation: Previously cited on 10/31/2024</p>	<p>The deteriorated toilet seat in the boys' bathroom will be replaced. The toilet bowls in the girls' bathroom will be thoroughly cleaned, and if staining cannot be removed, the fixtures will be replaced as needed. Unsanitary caulking around the toilets will be removed and replaced to ensure a clean and sanitary condition.</p> <p>A deep cleaning of all bathroom areas will be completed to restore proper sanitation. A routine cleaning and maintenance schedule will be reinforced with staff to ensure bathrooms are consistently maintained in a clean and sanitary condition.</p>	<p>04/30/2026</p> <p>03/16/2026 + ongoing</p>	

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6	<p>251.06(2)(n) Garbage Containers - Construction & Disposal Schedule</p> <p>Description: Based on observations on 3/13/26, there was an uncovered garbage can with food in it in the preschool room.</p>	<p>The garbage container was immediately covered to prevent exposure to food waste.</p> <p>Staff were reminded of the requirement to keep all garbage containers covered, especially when containing food.</p> <p>All classrooms will be reviewed to ensure appropriate garbage containers with tight-fitting lids are available and in use.</p>	<p>03/13/2026</p> <p>03/30/2026</p>	
7	<p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: Based on observations on 3/13/26, there was a rocking chair obstructing an exit and did not have a minimum clear width of 3 feet.</p>	<p>The rocking chair was immediately removed from the exit area to restore the required clear pathway.</p> <p>Staff were reminded that exits and passageways must remain unobstructed at all times to ensure safe and quick evacuation if needed.</p> <p>All classrooms and common areas will be reviewed to ensure that furniture and equipment are arranged to maintain required clear exit widths.</p>	<p>03/13/2026 + ongoing</p>	
8	<p>251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</p> <p>Description: Based on observations on 3/13/26, there were multiple rooms where children sleeping were not 2 feet apart from each other.</p>	<p>.Staff were reminded of the requirement for proper spacing of sleeping surfaces to promote health and safety.</p> <p>Staff will receive additional training on nap/rest procedures, including proper spacing and room arrangement</p> <p>Classroom layouts will be reviewed and adjusted as needed to ensure adequate space is available to maintain required distancing during nap times</p>	<p>03/13/2026</p> <p>03/31/2026</p> <p>Ongoing</p>	
9	<p>251.09(1)(j) Infant & Toddler - Crib Mattresses & Coverings</p> <p>Description: Based on observations on 3/13/26, there was a crib in infant room A that did not have a tight fitting mattress cover. The mattress fitting was loose and not snugly over the mattress.</p>	<p>The loose mattress cover was removed and replaced with a properly fitted mattress cover</p> <p>All cribs in the facility will be checked to ensure mattress coverings fit securely and meet safety standards.</p> <p>Staff were reminded of the requirement to use only tight-fitting mattress covers in cribs to ensure infant safety.</p>	<p>03/13/2026</p>	

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10	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Based on observations on 3/13/26, a child care worker did not clean the surface properly with the soap and water and a disinfectant solution after each use.	The staff member was immediately instructed on the proper diaper changing surface cleaning procedure, including the required two-step process of cleaning with soap and water followed by disinfecting after each use. Written procedures for diaper changing and surface disinfection will be reviewed and posted in diapering areas for staff reference. All infant and toddler staff will be retrained on proper diaper changing procedures and sanitation requirements.	03/13/2026 03/18/2026

NAME - Agency Worker
Dao Xiong, Erin Mancoske-Anderson

Date Issued
3/17/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Katie McDonald

Date Signed

03/31/2026