

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Kce Champions Llc - Howard		0000580590 / 059 - 1013516		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
631 W Idlewild Ct Green Bay WI 543036566		920-562-4911	10/13/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a) Staff Record - Maintenance & Availability Description: On 10/13/25, during site visit staff member B's file was not on site or available to review. On 10/17/25, a partial file was received via email.	The site team will store all staff files on site. The site team will ensure all staff files are complete.	11/13/25	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: On 10/17/25, upon review of the file provided for staff member B there was no documentation of completed health examination on file. Repeat violation: Previously cited on 4/2/2024	The site team will add this document to the staff file.	11/13/25	

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3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: On 10/17/25, upon review of the file provided for staff member B there was no documentation of completed CRP training. Repeat violation: Previously cited on 4/2/2024	The site team will add this document to the staff file.	11/13/25	
4	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: On 10/17/25, upon review of the file provided for staff member B there was no documentation of completed mandated reporter training.	↓	11/13/25	
5	251.094(4)(c) School-Age Program Leader - Training Description: On 10/17/25, upon review of the file provided for staff member B there was no documentation of completed school age program training.		11/13/25	

NAME - Agency Worker
Jessica Farah

Date Issued

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jessica Farah

Area Manager

11/4/2025