

Date Correction Plan Due 11/11/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kce Champions Llc At Suamico Elem		Provider Number / Facility ID Number 0000580590 / 040 - 1010360	
Address - Facility (Street, City, State, Zip Code) 2153 School Ln Green Bay WI 54313		Telephone Number 920-434-5301	Date - Regulation Visit 10/27/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Based on record review the program director failed to review the medical log book every 6 months. The last review date was within 2022.	Site director will review the Medical Log in October and on a 6-month cadence moving forward.	10/31/25
2	251.094(3)(c)4. School-Age Director - Training Description: Based on record review on 10/27/25 according to the Staff Record Checklist Staff Member A failed to have school age director training on file. Staff Member A failed to have an updated Registry to reflect school age director qualifications or any transcripts on file.	Site director will order transcripts and send all training documents to the WI registry to receive an updated registry.	11/11/25

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920-434-5301

10/27/2025

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

NAME - Agency Worker

Cassandra Debauche

Date Issued

10/28/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Cassidy Bunnell

Area Manager

10/30/25