

Date Correction Plan Due 9/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Kindercare Learning Ctr - Appleton

Provider Number / Facility ID Number

0000580590 / 018 - 1010032

Address - Facility (Street, City, State, Zip Code)

332 N Metro Dr Appleton WI 549138571

Telephone Number

920-739-6963

Date - Regulation Visit

8/19/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Staff member A's file did not have documentation of completed educational qualifications for assistant teacher.	Staff member A was enrolled in and completing the needed Child Care Foundational Training class to obtain qualifications, but has, since, been terminated.	8/15/2025	
2	251.05(3)(k)2. Contact With Person - Behavior Description: The center self reported that on August 12, 2025, a child care worker's behavior gave reasonable concern for the safety of children when the worker was angry about a situation and physically acted out by pushing a co-worker and throwing a paint jug at her while children were present.	The team member was put on administrative leave immediately after incident was reported. District Leader, Center Director, and Licensing Specialist were contacted to self-report incident. This team member was terminated.	8/15/2025	

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3	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On August 12, 2025, a child care worker left her classroom unattended for approximately 3 minutes.</p> <p>Repeat violation: Previously cited on 6/14/2024</p>	The team member was put on administrative leave immediately after incident was reported. District Leader, Center Director, and Licensing Specialist were contacted to self-report incident. This team member was terminated.	8/15/2025	
4	<p>251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: On 8/12/25, a child care worker was in sole supervision of children and not teacher qualified.</p>	Staff member A was enrolled in and completing the needed Child Care Foundational Training class to obtain qualifications, but has, since, been terminated.	8/15/2025	
5	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: on 8/12/25, a child care teacher left the multi age room leaving her classroom out of ratio.</p>	Entire team was reminded that classrooms must use phones to contact office and that student/teacher ratios must be maintained at all times. Team member was terminated.	8/15/2025	
6	<p>251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions</p> <p>Description: On August 12, 2025, two child care workers were physical and verbally interacting in front of children in a violent and frightening way. One child was upset when the thrown paint jug landed close to the child.</p>	An investigation was held to question all team members. Based on inappropriate professional conduct, both team members were terminated.	8/15/2025	

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NAME - Agency Worker
Jessica Farah

Date Issued
9/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Amber Runge

9/3/2025

Date Signed