

<b>Date Correction Plan Due</b> 8/28/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Germantown Kindercare Learning Center		<b>Provider Number / Facility ID Number</b> 0000580590 / 080 - 2004884		
<b>Address - Facility (Street, City, State, Zip Code)</b> N112w1706 0 Mequon Rd Germantown WI 530223212		<b>Telephone Number</b> 262-251-5324	<b>Date - Regulation Visit</b> 5/27/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(1)(a) <b>Supervision Of Children</b>  Description: The center self-reported that on May 5, 2025, in the Preschool room, two child care workers failed to closely supervise a 3-year-old child when the child was left in the classroom alone while the group went outside. The child was found approximately 5 minutes later by a child care worker that returned to take a different child to the bathroom.  Repeat violation: Previously cited on 2/22/2024	Teachers were retained on proper supervision and tracking of all children. Audits were conducted on transitions in all classrooms for 1 month and spot checks will continue to happen moving forward	5/6/25	

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2	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: The center self-reported that on May 5, 2025, two child care workers failed to implement the center's child tracking procedures of using the child tracking list and conducting name to face checks of the children when they lined up in the hallway prior to transitioning to the playground. This failure resulted in a 3-year-old child being left unsupervised in the preschool classroom while the group went to the playground.	Retrained all staff on name to face procedure with one foot in room one in hallway also conducted audits of all rooms during transitions. we will continue to complete audits and spot check transitions	5/6/25

**NAME - Agency Worker**  
Gloribel Tegen

**Date Issued**  
8/14/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

*Gloribel Tegen*

8/25/25