

Date Correction Plan Due
4/28/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Kindercare

Provider Number / Facility ID Number

0000580590 / 086 - 2006006

Address - Facility (Street, City, State, Zip Code)

N72w13333 Jacob Ln Menomonee FIs WI 530514622

Telephone Number
262-293-3018

Date - Regulation Visit
4/10/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Date - Regulation Visit	
			Expected Completion Date	Verification Date
1	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff G did not have documentation of a physical exam on file.</p> <p>An order was issued for this violation on April 22, 2024.</p> <p>Repeat violation: Previously cited on 4/4/2024</p>	<p>A physical exam has been scheduled for the week of 4/14/25</p>	4/17/25	
2	<p>251.05(3)(gr)3.a. Meal Prep Personnel - Training</p> <p>Description: Staff G, working as the cook, did not have documentation of having completed 4 hours of training in kitchen sanitation, safe food handling, and nutrition.</p> <p>Repeat violation: Previously cited on 4/4/2024, 6/20/2023</p>	<p>Will sign up cook for 4 hour training course week of 4/14/25</p>	4/18/25	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.06(2)(b) Electrical Or Hot Surface Protection Description: Two outlet were missing protective covers in the DPS room. Repeat violation: Previously cited on 9/5/2023	<i>corrected at the time of visit.</i>	—	
4 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Cleaning supplies were accessible to children in an unlocked cupboard in the DPS room.	<i>corrected at the time of visit.</i>	—	
5 251.07(6)(dm)2. Medical Log - Pages & Entries Description: Lines were skipped in the medical log book in the toddler room.	<i>corrected at the time of visit.</i>	—	

NAME - Agency Worker
Cindy Matuszak

Date Issued
4/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Michelle Grochowicz

Date Signed

4/15/25