

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
4/25/2025

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| Name - Certified Operator / Licensed Center | | Provider Number / Facility ID Number | |
|--|--|--------------------------------------|--------------------------------------|
| Kindercare Learning Center | | 0000580590 / 037 - 120609 | |
| Address - Facility (Street, City, State, Zip Code) 2017 Londonderry Dr Madison WI 53704 | | Telephone Number 608-249-3393 | Date - Regulation Visit 1/15/2025 |
| Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 251.04(2)(c) Current, Accurate Information Description: Information provided to the department was not accurate when center staff reported that Staff B was no longer fulfilling director duties per the Imposed Plan of Correction, despite evidence to the contrary. The center staff reported that a qualified director was fulfilling the director role as an "acting director" since August 2024. Several staff were interviewed and reported that Staff B continued to fulfill the director duties, and not the "acting director." | Current director is qualified for 51 or more children and is responsible for all center director duties. | 02/07/2025 | |

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| 2 | <p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: A physical health report indicating that the person is free from illnesses detrimental to children, including tuberculosis, and that the person is physically able to work with young children was not completed within 30 days after a person was hired when Staff A's start date was 9/3/2024 and they had a physical examination completed on 11/8/2024.</p> <p>Repeat violation: Previously cited on 11/13/2024, 5/13/2024, 10/24/2023</p> | All staff have a current health report. New hires will all have a health report within 30 days. | 04/11/2025 |
| 3 | <p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: All employees in regular contact with children did not maintain a file of a current certificate of completion for infant and child CPR and AED training within 3 months after being hired when Staff A's start date was 9/13/2025 and they have not completed the required training as of the date of the licensing visit.</p> <p>Repeat violation: Previously cited on 8/19/2024, 5/13/2024, 5/6/2024, 10/24/2023</p> | All current staff have cpr and first aid on file. All new hires will have cpr and first aid within 30 days. | 04/11/2025 |

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| 4 | <p>251.05(3)(e)4.d. Center Director / Large Center - Entry-Level Training Description: The center director, who had been working as the center director since January 2024, was not preliminarily qualified to be the director for a center with a capacity of 51 or more children prior to beginning work. The director did not complete the preservice training by December 31, 2024, as required by the department's Imposed Plan of Correction. Repeat violation: Previously cited on 8/19/2024, 5/13/2024</p> | <p>Previous director is no longer in role. New director is qualified for 51 or more children and has updated information with DCF.</p> | 02/07/2025 | |
| 5 | <p>251.07(1)(h) Program Reflects Policies Description: The program did not implement the center's written policies when the director reported they were unaware of the policies for late pick-up.</p> | <p>All center enrollment agreements have been updated with families. All families have been given updated information with center information.</p> | 04/11/2025 | |

NAME - Agency Worker
 Kimberly Liebhart, Jenny Sweeney

Date Issued
 4/11/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Handwritten signature
 4/11/2025

