

Date Correction Plan Due 10/10/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare		Provider Number / Facility ID Number 0000580590 / 090 - 2006021		
Address - Facility (Street, City, State, Zip Code) 1020 N Windsor Ave Cottage Grove WI 535279130		Telephone Number 608-839-6108	Date - Regulation Visit 9/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Staff C did not have documentation of educational qualifications on file as required. Repeat violation: Previously cited on 7/10/2024, 6/22/2023	<i>Staff will provide proper educational qualifications</i>	<i>11/15/24</i>	
2	251.05(2)(a)8. Staff Record - Orientation Description: Staff C did not have documentation of an orientation on file as required. Repeat violation: Previously cited on 6/22/2023	<i>Staff will complete orientation checklist with director</i>	<i>10/18/24</i>	

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1020 N Windsor Ave Cottage Grove WI 535279130		608-839-6108	9/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A and B did not have documentation of training in CPR within the prior two years as required.	Staff A is no longer with the company Staff B will complete CPR as required	10/25/24	
4	251.05(3)(g)1. Assistant Child Care Teacher - Supervision Description: Staff C was working alone in a classroom during the visit without the required documentation of qualifications for a lead teacher. Repeat violation: Previously cited on 7/10/2024	Staff C will complete required lead teacher qualifications and work with a qualified teacher until that time	12/31/24	
5	251.06(10)(f) Bathroom Supplies Description: In the two-year-old classroom, no soap was accessible to the children to use for washing their hands as required.	The correct soap was replaced and soap is now accessible to children	9/25/24	
6	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Emergency plans were not practiced monthly as required when no fire or tornado drills were completed during the month of August.	All plans have been updated and staff will complete drills monthly going forward	11/1/24	

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7	251.09(1)(e) Infant & Toddler - Provider Training Description: Staff A and C were working alone with children under age two without documentation of the required training in infant and toddler care. Repeat violation: Previously cited on 7/10/2024	Staff A is no longer with the company. Staff C will complete the necessary courses and will work with others until back is completed	12/31/24
			Verification Date

NAME - Agency Worker
Casey Allison

Date Issued
9/26/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

10/18/24