

Date Correction Plan Due 10/10/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs-Whitnall		Provider Number / Facility ID Number 0000580590 / 021 - 1010082		
Address - Facility (Street, City, State, Zip Code) 4692 S Whitnall Ave St Francis WI 532356046		Telephone Number 414-482-3366	Date - Regulation Visit 8/28/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours were not accurate in the preK room on 8/21/24 when a staff person who had left the room did not sign out. Repeat violation: Previously cited on 4/11/2024, 3/7/2024, 12/21/2023	Teachers were retrained on proper classroom sign in procedures.	10/18/24	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B did not have documentation of current CPR training on file. Repeat violation: Previously cited on 10/10/2023	All staff will complete CPR within their first 3 months of employment and remain current after that.	11/1/24	

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3	251.07(4)(b) Naps Or Rest Periods - Awake Children	After 30 minutes, awake children will be provided with a quiet activity during rest time.	10/18/24
4	251.08(4)(b) Driver Orientation - Requirement Description: Staff F did not have documentation of a driver orientation on file. Repeat violation: Previously cited on 10/10/2023	Orientation was completed for all drivers and will be updated yearly.	9/27/24
5	251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff F did not have documentation of a driving record on file.	Driving record was obtained from DMV and placed in drivers file and will be updated yearly.	10/10/24

NAME - Agency Worker
Cindy Matuszak

Date Issued
9/26/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/10/24