

Date Correction Plan Due 10/3/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Center		Provider Number / Facility ID Number 0000580590 / 037 - 120609		
Address - Facility (Street, City, State, Zip Code) 2017 Londonderry Dr Madison WI 53704		Telephone Number 608-249-3393	Date - Regulation Visit 8/19/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: All employees in regular contact with children did not maintain a current certificate of completion of infant and child CPR training when Staff B, Staff F, and Staff J completed a CPR training that did not include infant and child cardiopulmonary resuscitation and automated external defibrillator. Additionally, staff AA has not completed an approved CPR training and their start date was October 16, 2023.</p> <p>Repeat violation: Previously cited on 5/13/2024, 5/6/2024, 10/24/2023</p>	<p>All employees that are consistently in contact with children have completed Infant and Child CPR certifications. That includes Staff B, Staff J, and Staff AA.</p>	10/01/24	

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2	<p>251.05(3)(e)2.</p> <p>Center Director - Responsibilities</p> <p>Description: The designated center director was not responsible for the supervision of the planning and implementation of the center's programming when the administrator appointed Staff D has the acting director, but Staff A continued to do the director's responsibilities.</p>	<p>Staff A, administrator, and Staff D, acting Center Director work together for the supervision of the planning and implementation of the center's programming whild Staff A completes required administration credential to be state certified as center director.</p>	10/01/24	
3	<p>251.05(3)(e)4.d.</p> <p>Center Director / Large Center - Entry-Level Training</p> <p>Description: The center director has not completed the preservice training requirements prior to beginning work when Staff A has not completed the required entry level trainings and has not provided documentation by September 1, 2024, indicating enrollment in the required trainings.</p> <p>Repeat violation: Previously cited on 5/13/2024</p>	<p>Staff A is currently enrolling to complete the required administrative credential to run a center of 50 or more children. Expected completion date is Spring 2025. Expected date of course enrollment is 10/15/24.</p>	10/15/24	

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4	<p>251.05(3)(f)3. Child Care Teacher - Entry-Level Training</p> <p>Description: Prior to assuming the position, a person hired to be a child care teacher did not complete or obtain entry level training when Staff B was working as a lead child care teacher and did not complete the required entry level training. Additionally, on September 6, 2024, Kindercare Learning Center agreed to have qualified staff working in assigned classrooms to keep the classrooms open. On September 9, 2024, it was reported by KinderCare Learning Center that Staff G was working as a lead child care teacher in the infant room. Staff G has not completed the entry level training.</p> <p>Repeat violation: Previously cited on 5/13/2024, 5/6/2024</p>	<p>Staff B has completed all required entry level training required to be lead teacher. All Staff B's completed courses and trainings have been reported to Wisconsin's registry. As of September 9th Staff G has been assigned to Preschool room as lead teacher while completing required courses and trainings needed to be lead in infants and/or Toddler rooms.</p>	10/01/24	
5	<p>251.05(3)(g)1. Assistant Child Care Teacher - Supervision</p> <p>Description: An assistant child care teacher is not working under the supervision of a qualified child care teacher as required when Staff B has not completed the required entry level training and is supervising staff C. Additionally, Staff E has not completed the required entry level training and is supervising Staff F.</p> <p>Repeat violation: Previously cited on 5/13/2024, 10/24/2023</p>	<p>All open classrooms as of September 9th, have both a qualified lead teacher and a qualified assistant teacher.</p>	10/01/24	

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6	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: A person working as an assistant child care teacher has not completed the entry level qualification as required when Staff AA did not complete the required Introduction to Child Care Profession course within 6 months after assuming the position.	Staff AA has completed the required Intro to Child Care Profession. Staff AA has completed and awaiting grades for both Infant and Toddler course and Skills and Strategy course.	10/01/24

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NAME - Agency Worker
Kimberly Liebhart

Date Issued
9/19/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

DCF-F-CES0294-E (R.06/2011)

10/4/2024