

<b>Date Correction Plan Due</b> 10/7/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kce Champions Llc At Mclane		<b>Provider Number / Facility ID Number</b> 0000580590 / 042 - 1010623		
<b>Address - Facility (Street, City, State, Zip Code)</b> 833 Chestnut St West Bend WI 530953239		<b>Telephone Number</b> 262-335-6470	<b>Date - Regulation Visit</b> 9/10/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)1.a. <b>Monitoring Results Posted</b>  Description: Based upon observation on September 10, 2024, the current noncompliance statement and correction plan dated September 14, 2023 was not posted at the center.	This non compliance document, along with any others moving forward will be posted near the family communication board for all to view.  To prevent this violation from occurring again, both site director and area manager will see that the non compliance and correction plan are posted the day they are completed.	October 4, 2024	
2	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: Based upon review on September 10, 2024, two child care workers did not have documentation of a completed child care background check that indicated they had preliminary eligibility prior to working with children in care.  Repeat violation: Previously cited on 12/7/2022, 11/21/2022	All current staff are eligible and have the eligibility document in their staff files.  To prevent this from occurring agian, site director will ensure that the eligibility forms in their file before working with children.	October 4, 2024	

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3	251.05(2)(a)4.d. <b>Staff Record - Educational Qualifications</b>  Description: Based upon review on September 10, 2024, several staff files did not have documentation of educational qualifications.	Transcripts, courses and any other educational qualifications are in staff files.  Site director will ensure staff have the most updated educational qualifications in each staff members file moving forward.	October 4, 2024	
4	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Based upon review on September 10, 2024, Staff Member A and D of the Staff Record Checklist did not have documentation of completing biennial training on child abuse and neglect reporting requirements.	All current staff have the WI child abuse and neglect mandated reporter certificate in their staff file  To ensure this does not occur again, site director will use the WI DCF staff file form as a checklist to ensure this form is in the file and up to date	October 4, 2024	
5	251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b>  Description: Based upon observation on September 10, 2024, there was molding missing along the bottom of the walls in the cafeteria.	The molding has since been put back on the wall as of Oct 4th.  If there is a similar occurrence in the future, we will partner with the school on a solution immediatly.	October 7th, 2024	

**NAME** - Agency Worker  
Jamie Brandt

Date Issued  
9/23/2024

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

*jeanna johnson*

Date Signed  
October 4, 2024