

Date Correction Plan Due 9/13/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Pleasant Prairie Kindercare		Provider Number / Facility ID Number 0000580590 / 093 - 2006230		
Address - Facility (Street, City, State, Zip Code) 9191 80Th St Pleasant Pr WI 531581958		Telephone Number 262-697-9341	Date - Regulation Visit 7/23/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(m) Health, Safety & Welfare Of Children Description: The center did not ensure the health, safety, or welfare of a 1 1/2 year old child when he consumed food he was allergic to while at the center and had an allergic reaction.	*Child is seated in high chair, separate from group but still able to socialize. *Individualized lunch is provided to child *No Outside Foods brought into room	7/24/2024	*Addtl Health + Safety training provided to entire staff - including review of Epi Pen Use
2	251.04(6)(a)1. Child Record - Enrollment Information Description: Child 5 did not have enrollment information available for review.	* Review of child files * Requiring parents to complete missing paperwork	12/1/24	

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3	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Child 5 did not have consent from the parent for emergency medical care or treatment on file.	* Review of child files * Requiring parents to complete missing paperwork	12/1/24	
4	251.04(6)(a)6. Child Record - Health History Description: Child 5 did not have health history and emergency care plan information available for review.	* Review of child files * Requiring parents to complete missing paperwork	12/1/24	
5	251.04(6)(a)6m. Child Record - Immunization History Description: Children 2 and 6 did not have immunizations available for review.	* Review of child file * Requiring parents to complete missing paperwork	12/1/24	
6	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Children 2 and 6 did not have a physical exam document available for review. Child 1 and 5's health exam document was expired. Repeat violation: Previously cited on 5/23/2023	* Review of child files * Requiring parents to complete missing paperwork	12/1/24	

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7	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff C did not have documentation of a physical exam on file. Staff F's physical exam was not dated. Repeat violation: Previously cited on 4/14/2023, 3/9/2023	* Review of Staff files * Staff required to have physical exam completed w/ 30 days	12/1/24	
8	251.05(2)(a)5. Staff Record - High School Diploma Description: Staff D did not have documentation of a high school diploma on file. Repeat violation: Previously cited on 3/9/2023	* Review of Staff files * Staff required to provide High School Diploma w/ 30 days	12/1/24	
9	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: On the day of the visit, staff hours were not accurate in multiple rooms. Repeat violation: Previously cited on 10/6/2023, 3/9/2023	* Meeting with Staff * Retraining on Accuracy of CSRs	12/1/24	
10	251.05(2)(a)8. Staff Record - Orientation Description: Staff A did not have documentation of an orientation on file. Repeat violation: Previously cited on 4/14/2023, 3/9/2023	* Staff Orientation/training Scheduled	12/1/24	

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11	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff D and E did not have documentation of CPR training on file. Repeat violation: Previously cited on 12/15/2023, 3/9/2023	* CPR Class Scheduled in October	12/1/24	
12	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A, C, and E did not have documentation on file of training in child abuse and neglect reporting, laws, and identification. Repeat violation: Previously cited on 4/14/2023	* Staff required to Completed on-line training for CAN	12/1/24	
13	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff D, working as a lead teacher, did not have documentation on file of having completed entry level training. Repeat violation: Previously cited on 4/14/2023	* Staff D has been enrolled in required class.	12/1/24	
14	251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: Staff A, C, D, and E did not have documentation of having completed 15 hours of continuing education in 2023.	* Review of Cont Ed requirements during Staff meeting.	12/1/24	

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15	251.055(1)(f) Child Tracking Procedure Description: Tracking was not accurate in the infant 3 room when seven children were in care, but six children were documented on tracking.	* meeting with staff * Retraining of proper child tracking procedures	12/1/24	
16	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: A door in the infant 2 room was observed to have a damaged, deteriorating rusty area near the bottom of the door. Repeat violation: Previously cited on 12/15/2023	* Service Order obtained * Door has been repaired	9/15/24	
17	251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: Cots in the PreK and todd 2 room were placed closer than 2 feet apart.	* Review of proper Nap/Rest Periods guidelines.	9/10/24	
18	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log books in the infant A and C rooms were reviewed more than six months ago.	* Medical log book have been reviewed * Reminder placed in calendar for future reviews	9/2/24	

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19	251.08(4)(b) Driver Orientation - Requirement Description: The driver orientation for staff F was completed more than 1 year prior when it was completed in 2022. Driver orientations are required to be completed yearly.	* Driver Orientation has been scheduled for Review. * Reminder placed in calendar for next year	12/1/24	
20	251.08(4)(c)1. Driver Record - Obtain & Review Description: The driving record for staff F was completed and reviewed more than one year prior. Driving records are required to be obtained and reviewed yearly. Repeat violation: Previously cited on 3/9/2023	* Driving Record has been requested * Reminder placed in calendar for Review Annually	12/1/24	
21	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Changes in development were not documented every three months for children 1 and 2. Changes in development are required to be documented by staff every three months for children under the age of two. Repeat violation: Previously cited on 5/23/2023	* Review of Under 2 intake forms with infant + toddler Dept. procedure. * Intake Under 2 forms updated + reminder in calendars	10/1/24	

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22	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: A bottle in the infant 3 room did not have a date or name on it. Repeat violation: Previously cited on 12/15/2023	* Review of infant bottle procedures w/staff * Message to parents regarding Labeling of bottles before dropping off.	10/1/24
			Verification Date

NAME - Agency Worker
Cindy Matuszak

Date Issued
8/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed