

<b>Date Correction Plan Due</b> 8/2/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kindercare		<b>Provider Number / Facility ID Number</b> 0000580590 / 090 - 2006021		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1020 N Windsor Ave Cottage Grove WI 535279130		<b>Telephone Number</b> 608-839-6108	<b>Date - Regulation Visit</b> 7/10/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(L)1.a. <b>Monitoring Results Posted</b>  Description: The results of the most recent monitoring visit, which was conducted on February 28, 2024, were not posted as required.  Repeat violation: Previously cited on 6/22/2023	Updated monitoring visit posted in front lobby	7/19/24	
2	251.05(2)(a) <b>Staff Record - Maintenance &amp; Availability</b>  Description: The staff file for Staff B was not available for review at the center when it could not be located during the licensing visit.	Staff file is being redone - all items available in file	7/31/24	

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3	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: Staff B did not have documentation of a completed child care background check as required.  Repeat violation: Previously cited on 2/20/2023, 12/7/2022, 11/21/2022	Background Check Completed	7/16/24	
4	251.05(2)(a)4.d. <b>Staff Record - Educational Qualifications</b>  Description: Staff B and C did not have documentation of their educational qualifications as required.  Repeat violation: Previously cited on 6/22/2023	All Staff will have proper documentation of educational qualifications on file	8/31/24	
5	251.05(2)(a)5. <b>Staff Record - High School Diploma</b>  Description: Staff B and C did not have documentation of their high school diploma as required.	high school diplomas will be on file for staff.	7/31/24	

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6	<p>251.05(3)(g)1. <b>Assistant Child Care Teacher - Supervision</b></p> <p>Description: An assistant teacher was not working under the supervision of a child care teacher with a group of children when an attendance review showed that Staff B and C, who are not qualified as child care teachers, had worked alone with children several times during one week. In addition, Staff C was working alone with four children during the monitoring visit.</p>	<p>All staff will complete required lead teacher training and will work with a lead teacher until courses are completed</p>	8/31/24	
7	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Each child was not supervised to prevent harm and ensure safety when, during the licensing visit, a four-year-old child was observed climbing and standing on a table and several shelves, pinching and hitting other children, and attempting to run out of the classroom.</p> <p>Repeat violation: Previously cited on 8/22/2022</p>	<p>Child in question is working with state to provide additional support in the classroom</p>	9/31/24	
8	<p>251.09(1)(e) <b>Infant &amp; Toddler - Provider Training</b></p> <p>Description: An attendance review showed that Staff B and C had worked alone in infant and toddler classrooms several times during one week, but did not have the required documentation of training in infant and toddler care. In addition, Staff C was working alone in the infant classroom during the monitoring visit.</p>	<p>All staff will complete required infant and toddler training</p>	8/31/24	

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9	251.09(2)(a) <b>Infant &amp; Toddler - Responding To Crying Children</b>  Description: Child care workers did not respond promptly to a crying child's needs when, during the licensing visit, several infants could be heard crying for several minutes from down the hallway. Upon entering the infant classroom, one child was observed crying on the floor and another was observed crying in a crib, while the staff member was observed sitting in a chair and looking at her phone.	Staff member has received a coaching on proper interactions and responsibilities in the classrooms.	7/19/24

**NAME - Agency Worker**  
Casey Allison

**Date Issued**  
7/17/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

*Alison Papara*

7/19/2024