

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Date Correction Plan Due**  
5/7/2024

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**  
Kindercare Learning Ctrs-Pine St  
Provider Number / Facility ID Number  
0000580590 / 005 - 1010069

**Address - Facility (Street, City, State, Zip Code)**  
1705 S Pine St Waukesha WI 53188  
**Telephone Number**  
262-549-3283  
**Date - Regulation Visit**  
4/9/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(2)(a)4. d. <b>Staff Record - Educational Qualifications</b> Description: Staff A did not have verification/documentation of qualifications for position that they were working during the monitoring visit. Staff was qualified as an assistant teacher, but was working alone as a Lead Teacher.</p>	<p>* Reviewed staff qualifications &amp; moved teachers to ensure a lead is in each room. * Shifted schedules to ensure a lead is in each room. * Ordered Courses Fall all assistants &amp; offered class time. * Hiring additional lead teachers on going 5/9/24 &amp; 5/12/24.</p>	<p>4/10/24 4/10/24 Ongoing</p>	
<p>2 251.05(2)(a)5. <b>Staff Record - High School Diploma</b> Description: Staff A did not have verification of a high school diploma and was working alone as a lead teacher.</p>	<p>Reviewed all staff files, ordered transcripts &amp; registry certificates. * Ensuring new staff start with all required documents.</p>	<p>4/11/24 Ongoing</p>	

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1705 S Pine St Waukesha WI 53188		262-549-3283	4/9/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>3 251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: A group on infants were not being supervised by a qualified child care teacher at the time of the licensing visit. 4 infants were being supervised by an Assistant Teacher.</p> <p>Repeat violation: Previously cited on 5/11/2022</p>	<ul style="list-style-type: none"> <li>Reviewed staff qualifications &amp; moved teachers to ensure a lead is in each room.</li> <li>Shifted schedules to ensure lead is in each room.</li> <li>Ordered courses for all assistants &amp; offered class on hiring additional lead teachers 5/19/24 &amp; 5/21/24.</li> </ul>	4/10/24	
<p>4 251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Wooden slates located in the outdoor play space were broken with sharp and jagged edges during the monitoring visit.</p>	<ul style="list-style-type: none"> <li>Sharp items removed immediately.</li> <li>Remaining removed from playground.</li> </ul>	4/10/24 5/20/24	
<p>5 251.06(9)(c)1. Safe Food</p> <p>Description: Infant cereal/rice was opened and past its manufacturers expiration. Opened on March 1, 2024 and past the 30 days specified by the manufacturer.</p>	<ul style="list-style-type: none"> <li>Corrected during visit &amp; audited remaining classrooms &amp; kitchen.</li> </ul>	4/9/24	
<p>6 251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: Medication on site was past its expiration date and parent authorization (expired in 2021).</p> <p>Repeat violation: Previously cited on 5/1/2023</p>	<ul style="list-style-type: none"> <li>Audited all medication.</li> <li>Re-trained staff on medication policies &amp; log.</li> </ul>	4/9/24 4/12/24	

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	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
7	251.09(1)(b) <b>Infant &amp; Toddler - Location &amp; Sharing Intake Information</b>  Description: The location of the Infant and Toddler intake information forms was not known to the Child care Staff in an infant/toddler room during the monitoring visit.  Repeat violation: Previously cited on 5/15/2023, 2/2/2023, 5/11/2022	*Retrained staff on infant & toddler intake forms.	4/9/24
			<b>Verification Date</b>

NAME - Agency Worker  
 Mindi Sabjak, Rhonda Brueggemann

Date Issued  
 4/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed  
 5/20/24