

ATTACHMENT "A"

Date Correction Plan Due 5/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare		Provider Number / Facility ID Number 0000580590 / 086 - 2006006	
Address - Facility (Street, City, State, Zip Code) N72w13333 Jacob Ln Menomonee FIs WI 530514622		Telephone Number 262-293-3018	Date - Regulation Visit 4/4/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff D did not have documentation of a physical exam on file.</p> <p>Repeat violation: Previously cited on 4/5/2023, 10/28/2022</p>	<p>Complete examinations within first 30 days of hire.</p>	4.26.24
2	<p>251.05(3)(gr)3.a. Meal Prep Personnel - Training</p> <p>Description: Staff A, working as the cook, did not have documentation of having completed four hours of training in kitchen sanitation, food handling and nutrition prior to beginning to work as the cook.</p> <p>Repeat violation: Previously cited on 6/20/2023</p>	<p>Ensure all kitchen staff complete kitchen training prior to cooking.</p>	4.8.24

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<p>3 251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio</p> <p>Description: On April 2nd, staff to child ratios were not met in the preschool room when the numerical weight of the children in care exceeded the amount of children that could be cared for by one staff person from 8:10 a.m. until 8:33 a.m.</p> <p>Repeat violation: Previously cited on 9/5/2023, 6/20/2023, 12/13/2022</p>	<p>Refrain staff on child to teacher ratios. Center director & assistant director to complete twice daily CSR checks for accuracy. Quarterly DL CSR audits & corporate audits</p>	5.3.24	
<p>4 251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: Containers of dry cereal that had been previously opened and sealed were not labeled.</p> <p>Repeat violation: Previously cited on 10/28/2022</p>	<p>All food will be in labeled & dated containers prior to being placed in pantry.</p>	4.4.24	
<p>5 251.07(6)(f)1.b. Medication Administration - Containers & Labeling</p> <p>Description: A medication in the center did not have the child's name on it.</p>	<p>Label all medication bottles when brought into center.</p>	4.4.24	

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6	<p>251.09(1)(e) Infant & Toddler - Provider Training</p> <p>Description: Staff E did not have documentation on file of having completed 10 hours of department approved training in infant and toddler care within six months of assuming the position.</p> <p>Repeat violation: Previously cited on 6/20/2023, 12/13/2022, 10/28/2022</p>	<p>Make sure all staff have completed training within 6 months of hire, if not completed, staff will be removed from scheduling until complete.</p>	4.8.24

NAME - Agency Worker
Cindy Matuszak

Date Issued
4/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

4.26.24