

# ATTACHMENT "C"

Date Correction Plan Due 1/31/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kindercare Learning Ctrs-27Th St		<b>Provider Number / Facility ID Number</b> 0000580590 / 026 - 220088		
<b>Address - Facility (Street, City, State, Zip Code)</b> 4854 S 27Th St Milwaukee WI 532212604		<b>Telephone Number</b> 414-281-4396	<b>Date - Regulation Visit</b> 1/10/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Child 1 and 3 did not have immunizations on file.  Repeat violation: Previously cited on 10/19/2022, 6/16/2022	<i>All childrens immunizations records are up to date</i>	1/26/24	
2	251.04(6)(a)8.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Children 1 and 3 did not have documentation of a physical exam on file. Children 2 and 5 did not have documentation of a physical exam completed every six months.	<i>All physicals have been documented and placed in files</i>	1/26/24	

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3	251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b>  Description: Staff D, working as a lead teacher since March 2023, did not have documentation of a Registry certificate on file.  Repeat violation: Previously cited on 9/29/2023, 6/16/2022	Staff D has submitted for her Registry Certificate and will be filed when received	1/29/24	
4	251.05(2)(a)5. <b>Staff Record - High School Diploma</b>  Description: Staff D did not have documentation of a high school diploma on file.  Repeat violation: Previously cited on 6/16/2022, 5/26/2022	Staff D has brought in copy of High School Diploma	1/29/24	
5	251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b>  Description: Staff hours were not accurate in the infant B room when a staff person providing care was not signed in.  Repeat violation: Previously cited on 5/3/2023, 6/16/2022, 5/26/2022, 2/23/2022	All staff have been retrained on child supervision records to ensure proper sign in and out. Management will check twice a day.	1/26/24	

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6 251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff C's child abuse & neglect training in identification, laws, and reporting was expired.  Repeat violation: Previously cited on 6/16/2022	Child abuse and neglect training has been updated and placed in files	1/29/24		
7 251.07(3)(b)2. <b>Equipment - Quantity For Indoors</b>  Description: The toddler A room did not have enough play equipment available to allow each child a choice of at least 3 activities when all children were using equipment.	Health and Safety Coordinator will ensure all toys are put back on shelf before classroom opens	1/26/24		
8 251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The medical log book in the infant B room was not reviewed since January 2023.	Infant log book review was from wrong room the room was closed. Book has been closed and will be reopened when room reopens	1/26/24		
9 251.08(4)(b) <b>Driver Orientation - Requirement</b>  Description: Staff E, identified as a driver, did not have documentation of current driver training on file. The previous training was expired.  Repeat violation: Previously cited on 3/21/2023	All drivers have been retrained with proper documentation to support	1/26/24		

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10 251.09(1)(c) Infant & Toddler - Documenting Changes In Development  Description: Children 2 and 3 did not have updates in development documented every three months.  Repeat violation: Previously cited on 3/21/2023, 10/19/2022	All infant intake forms have been updated	1/26/24	
11 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home  Description: A bottle in infant room B was not labeled and dated.  Repeat violation: Previously cited on 3/21/2023	All Infant teachers have been retrained on proper bottle storage and parents reminded to fill out bottle labels before drop off	1/26/24	

NAME - Agency Worker  
Cindy Matuszak

Date Issued  
1/17/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Weather Meeuw*

Date Signed

1/29/24