

<b>Date Correction Plan Due</b> 9/19/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
--	--	---

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kindercare Learning Center		<b>Provider Number / Facility ID Number</b> 0000580590 / 089 - 2006012	
<b>Address - Facility (Street, City, State, Zip Code)</b> 1100 Connery Cv Waunakee WI 535973400		<b>Telephone Number</b> 608-850-7298	<b>Date - Regulation Visit</b> 6/28/2023
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b> <b>Verification Date</b>
1	251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b>  Description: Review of attendance records showed that documentation of days and hours worked, and in which classroom, when the person was included in the staff-to-child ratio was not maintained by the center when there was no teacher signed in to the school age classroom on April 11, 2023.  Repeat violation: Previously cited on 11/22/2022, 9/14/2022	all staff will be retrained on proper recording of days + hours. worked by district leader	9/13/23
2	251.05(3)(g)1. <b>Assistant Child Care Teacher - Supervision</b>  Description: Review of attendance records showed that on June 2, 2023 Staff F, Staff G and Staff I were working in the Preschool classroom for more than half the day without being supervised by a qualified lead teacher.	Class staffing patterns will be adjusted to ensure lead teachers in all classrooms	9/18/23

Name - Certified Operator / Licensed Center Kindercare Learning Center		Provider Number / Facility ID Number 0000580590 / 089 - 2006012	
Address - Facility (Street, City, State, Zip Code) 1100 Connery Cv Waunakee WI 535973400		Telephone Number 608-850-7298	Date - Regulation Visit 6/28/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: Center procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers was not implemented or adhered to at all times when on June 1, 2023 Staff C forgot 4-month-old Child 1 in the Infant classroom and they were left alone for 10 minutes. This was self-reported by the center.</p>	<p><i>All current staff will be retrained on proper child tracking by using the Child Supervision Record</i></p>	<p><i>9/13/23</i></p>
4	<p>251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b></p> <p>Description: A review of attendance records showed that on April 11, 2023 the ratio of child care workers to children exceeded the minimum number of child care workers to children required in the Preschool classroom when only one teacher was signed in to supervise ten children, including one 2-year-old, six 2.5-year-olds and three 3-year-olds, when two teachers were required.</p> <p>Repeat violation: Previously cited on 6/30/21</p> <p>Repeat violation: Previously cited on 11/22/2022, 9/14/2022</p>	<p><i>All current staff will be retrained on staff-to-child ratios to ensure ratio is maintained at all times</i></p>	<p><i>9/13/23</i></p>



Name - Certified Operator / Licensed Center Kindercare Learning Center		Provider Number / Facility ID Number 0000580590 / 089 - 2006012	
Address - Facility (Street, City, State, Zip Code) 1100 Connery Cv Waunakee WI 535973400		Telephone Number 608-850-7298	Date - Regulation Visit 6/28/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
5	<p>251.055(2)(d) Mixed Age Group With Children Under Age 2 - Group Size</p> <p>Description: Review of attendance for June 1, 2023 showed that the maximum number of children allowed in a group for children under 2-years-old was exceeded when 12 1-year-olds were signed in to the Toddler 2 classroom when only eight are allowed. The limit was exceeded for at least six hours.</p>	<p>All staff will be retrained on correct group sizes and max group sizes allowed.</p>	<p>9/13/23</p>
6	<p>251.055(2)(e) Mixed Age Group Of Children Over Age 2 - Group Size</p> <p>Description: The maximum group size was exceeded on June 1, 2023 when attendance records showed the Discovery Preschool classroom included two 2-year-olds, five 2.5-year-olds, six 3-year-olds, six 4-year-olds and one child age 5 or older. The mixed age ratio calculation showed this group to exceed the maximum group size allowed.</p>	<p>All staff will be retrained on correct group sizes and max group size allowed</p>	<p>9/13/23</p>
7	<p>251.07(2)(e)1. Prohibited Actions - Corporal Punishment</p> <p>Description: When Child 2 would not sit for snack, Teacher A grabbed their arm and hit their buttocks. In another incident Child 3 hit a peer and in response, Teacher A hit Child 3's hand and said "we don't hit people." Both incidents were self-reported by the center.</p>	<p>The teacher involved is no longer with the center</p>	<p>immediately following incident</p>

Name - Certified Operator / Licensed Center Kindercare Learning Center		Provider Number / Facility ID Number 0000580590 / 089 - 2006012	
Address - Facility (Street, City, State, Zip Code) 1100 Connery Cv Waunakee WI 535973400		Telephone Number 608-850-7298	Date - Regulation Visit 6/28/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
8	<p>251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure</p> <p>Description: Teacher G removed 3-year-old Child 4 from their classroom by their arm against their will for approximately ten minutes. The child was placed in an empty classroom alone with the door mostly shut as Teacher G stood in the hallway until the child stopped crying. This was self-reported by the center.</p>	The teacher involved is no longer with the center. All current staff have been retrained on proper child guidance	9/13/23
9	<p>251.07(5)(a)4m. Meals &amp; Snacks - Additional Portions</p> <p>Description: Additional portions of food were not made available when 3-year-old Child 4 requested more food at lunch on June 2, 2023 but leftover food had already been thrown away. The child cried and was subjected to a prohibited child guidance action by Teacher G as a result.</p>	All staff that work in the kitchen provide enough food as required by state guidelines. Staff are trained on proper classroom portions as well	9/13/23
10	<p>251.09(1)(c) Infant &amp; Toddler - Documenting Changes In Development</p> <p>Description: Changes in development and routines were not documented every three months as required when file review showed the initial intake for Child 2 was completed January 2023, but was not updated until June 2023.</p>	All under two intakes will be updated and monitored by staff for continual updates	9/18/23



Name - Certified Operator / Licensed Center Kindercare Learning Center		Provider Number / Facility ID Number 0000580590 / 089 - 2006012	
Address - Facility (Street, City, State, Zip Code) 1100 Connery Cv Waunakee WI 535973400		Telephone Number 608-850-7298	Date - Regulation Visit 6/28/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
11	<p>251.09(1)(d) Infant &amp; Toddler - Assignment To Room &amp; Caregiver</p> <p>Description: Each infant and toddler was not cared for by a regularly assigned child care worker when a review of attendance records showed infants and toddlers were transitioned between rooms to different caregivers multiple times throughout the day. On April 11, 2023 14-month-old Child 8 was signed in to four groups six times and 23-month-old Child 9 was signed in to five groups seven times.</p>	<p>Staff patterns have been adjusted to eliminate children moving classrooms</p>	<p>9/18/23</p>

NAME - Agency Worker  
Cierrena Spataro-Haynes

Date Issued  
9/5/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed  
9/11/23