

<b>Date Correction Plan Due</b> 1/4/2021	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kindercare Learning Center		<b>Provider Number / Facility ID Number</b> 0000580590 / 036 - 120610	
<b>Address - Facility (Street, City, State, Zip Code)</b> 6109 Monona Dr Monona WI 53716		<b>Telephone Number</b> 608-222-6333	<b>Date - Regulation Visit</b> 3/16/2020
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The center did not adhere to a procedure to ensure that the number, names, and whereabouts of children in care were known to assigned child care workers at all times when a teacher stated she failed to perform a face to name check during a transition from the basement gym to the main level classroom and a four-year-old child's whereabouts were unknown to the teacher for approximately ten minutes. The parent discovered the child and informed the teacher the child had been left behind.</p> <p>This was self-reported by the center.</p>	<p>On 3/16/20 I did a one on one training on Emergency Action Plan: Keeping our children safe. I have attached a copy. I also regularly check the CSR's (Child Supervision Record) to make sure teachers are marking children accurately.</p>	<p>3/16/2020 training ongoing checking CSR's for accuracy</p>

**NAME - Certification Worker / Licensing Specialist**  
Chelsey Thill

**Date Issued**  
12/21/2020

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**