

Date Correction Plan Due 11/7/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kce Champions Llc At Mclane		Provider Number / Facility ID Number 0000580590 / 042 - 1010623		
Address - Facility (Street, City, State, Zip Code) 833 Chestnut St West Bend WI 530953239		Telephone Number 262-335-6470		Date - Regulation Visit 10/21/2019
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(2)(a) Compliance With Laws</p> <p>Description: Based upon review on October 21, 2019 and contrary to S. 48.686(2)(ab) Wis. Stats., the center failed to submit a criminal background check request to the department prior to Staff Member A of the Staff Record Checklist becoming a caregiver. Contrary to S. 48.686(4m)(c) Wis. Stats., the center failed to obtain an approved preliminary report indicating that Staff Member A of the Staff Record Checklist was eligible to work in the child care program prior to becoming a caregiver.</p> <p>Repeat violation: Previously cited on 11/6/2017</p>	All staff have completed the new fingerprinting and background check disclouser on the Child Care Provider Protal	11/15/19	

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2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based upon review on October 21, 2019, Staff Member A of the Staff Record Checklist did not have a Staff Health Report form on file within 30 days of beginning work at the program.	Staff member will set up an appointment to complete her physical and TB	12/15/19

NAME - Certification Worker / Licensing Specialist
Jamie Brandt

Date Issued
10/24/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Samantha Kwasniewicz

Date Signed

11/7/19