

Date Correction Plan Due 10/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Advocap Inc. Head Start Academy		Provider Number / Facility ID Number 2000577932 / 010 - 2006620		
Address - Facility (Street, City, State, Zip Code) 678 Western Ave Fond Du Lac WI 549353821		Telephone Number 920-579-3962	Date - Regulation Visit 9/5/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: On September 3, 2024, during the center dismissal time, child care workers did not have sight and sound supervision of a 3-year-old child for approximately 10 minutes when the child left the playground, walked through the building, exited the main entrance and crossed a busy street to a public school playground. The child crossed the street again and a parent followed and returned the child to a worker at the main entrance. The child care workers were not aware the child was missing until the child's parent arrived for pick up. The center self-reported.	The staff who were responsible for supervision at the time of incident were terminated on 9-4-24 (the teacher resigned). The center altered the pick-up process beginning on 9-4-24. All classrooms were required to be back inside their physical classroom space by 3:15pm to prepare for parent pick-up. This classroom was on the playground at the time of the incident and would have been better able to visually supervise all children in the classroom. Parents are allowed in the building 10 at a time to collect children. This prevents excessive crowds in the hallways and allows for better supervision of children. Parents were also asked to not bring additional people inside to pick up. An additional gate was added to the playground by 9-13-24, that allowed for an additional barrier to keep children from crowding the door into the building. This gate keeps all children in the main square of the playground and prevents children from playing in a difficult to supervise area near the entrance back into the building. We received a quote for cameras to be added to the facility on 9-6-24. We ordered on 9-13-24, awaiting installation.	9-4-24 9-4-24 9-13-24 9-13-24	

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2	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Based upon observation on September 5, 2024, there were plastic bags accessible to children in the "women's" bathroom.	Plastic bags were removed on 9-5-24. The Center Operations Manager will ensure that plastic bags are not accessible to children by completing a daily walk through of the bathroom and classroom spaces.	9-5-24
3	251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: Based upon observation on September 5, 2024, the garbage cans in the "women's" bathroom did not have tight fitting lids on them.	A new garbage can was placed in the bathroom on 9-20-24. The Center Operations Manager will ensure that garbage lids are tightly fitting by completing a daily walk through of the bathroom and classroom spaces.	9-20-24

NAME - Agency Worker
Jamie Brandt

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued
10/9/2024

11-4-24

Date Signed