Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/3/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Bright Start Child Care Center		8000576438 / 001 - 1007148	
Address - Facility (Street, City, State, Zip Code) 724 Dodge St Orfordville WI 53576	**Telephone Number** 608-879-2711	**Date - Regulation Visit** 9/28/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: Staff A and Staff C did not have a completed background check on file prior to beginning work. Repeat violation: Previously cited on 6/13/2025, 5/20/2025	Staff A and Staff C Have completed Background checks and passed	oct 21, 26	
2	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: The center did not have documentation of staff days and hours worked and in which classroom, when included in the staff-to-child ratios.	We now have A Staff sign in and out sheet on A clipboard Hanging by the door in Each classroom	oct 26, 26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Bright Start Child Care Center		8000576438 / 001 - 1007148	
Address - Facility (Street, City, State, Zip Code) 724 Dodge St Orfordville WI 53576	**Telephone Number** 608-879-2711	**Date - Regulation Visit** 9/28/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(f)3. **Child Care Teacher - Entry-Level Training** Description: Staff B did not have documentation of completing the required entry level training prior to assuming the position of a lead teacher.	Classes are being ordered for Staff B To complete the updated Training that is required. An eligible Lead Teacher will now be in classroom with her	Feb. 2027	
4	251.055(2)(g)1. **Naptime - Staff-To-Child Ratio Supervision** Description: A childcare worker was not within sight or sound of each group of sleeping children when the worker was in the front lobby of the center leaving the group of children alone.	All Staff are now within Sight and Sound of their classroom During Naptime	Sept 29, 26	
5	251.06(10)(dm)2. **Potty Chairs - Disinfected** Description: Potty chair receptacles were not emptied, rinsed and immediately disinfected after each use.	Potty chairs are being emptied and Disinfected After each use	Sept 29, 26	
6	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: Dome climbing structure on the playground did not have at least 9 inches of energy-absorbing material underneath. Repeat violation: Previously cited on 7/16/2025	Dome climber was Taken out of Area until pebbles are ordered and placed in the Area	April 2027	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Bright Start Child Care Center		8000576438 / 001 - 1007148	
Address - Facility (Street, City, State, Zip Code) 724 Dodge St Orfordville WI 53576	**Telephone Number** 608-879-2711	**Date - Regulation Visit** 9/28/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.06(4)(d) **Exits & Passageways - Unobstructed, Minimum Width** Description: Exits were not clear and unobstructed when during nap time an exit was blocked by a cot.	Exits are cleared from being obstructed by cots during Nap time	Sept 29, 26	
8	251.09(1)(e) **Infant & Toddler - Provider Training** Description: Staff B, a regularly assigned child care teacher in the infant classroom, did not have documentation of completing infant and toddler training.	Infant | Toddler Traing is being ordered for staff B	Dec. 2026	
9	251.09(1)(j) **Infant & Toddler - Crib Mattresses & Coverings** Description: Pack and play in the infant room did not contain a tight-fitting mattress covering.	Loose fitting sheets were Thrown away and Tight fitting sheets for the mattresses were purchased	Oct. 20, 2026	
10	251.09(1)(L) **Infant & Toddler - Soft Materials in Cribs** Description: A child under one year of age was sleeping in a pack and play with a loose blanket, which is prohibited.	All blankets no Longer are in the pack and play	Sept 29, 26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Bright Start Child Care Center		8000576438 / 001 - 1007148	
Address - Facility (Street, City, State, Zip Code) 724 Dodge St Orfordville WI 53576	**Telephone Number** 608-879-2711	**Date - Regulation Visit** 9/28/2026	
Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
11 251.09(1)(m) **Infant & Toddler - Audio Monitoring** Description: An audio monitoring device was not in use when children under one year of age were sleeping in a separate nap room.	A baby monitor was purchased and is now in the nap Room	Oct 20, 2026	
12 251.09(3)(a)2. **Infant & Toddler - Food & Formula Brought From Home** Description: Infant milk brought from home was not labeled with a date.	If A bottle of milk is brought daily from Home We write the Date on Bottle w/marker. All frozen Breast milk Always come Labelled	Oct 20, 2026	

NAME - Agency Worker
Rebecca Brickson

Date Issued
10/20/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/28/26