Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
3/16/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Boys And Girls Club Of Oshkosh-Winneconne		9000559259 / 013 - 2008542	
Address - Facility (Street, City, State, Zip Code) 233 S 3Rd Ave Winneconne WI 549869646	**Telephone Number** 920-233-1414	**Date - Regulation Visit** 2/26/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. **Monitoring Results Posted** Description: Based on observations on 2/26/26, the previous monitoring results were not posted in the center.	Previous Non Compliance is now posted.	3/3/26	
2	251.04(6)(a)2. **Child Record - Emergency Medical Consent** Description: Based on record review on 2/26/26, there were no written consent from parents for emergency medical care or treatment on 5 of 5 children's files.	Child Record will be on file.	3/16/26	

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3	251.04(6)(a)6. **Child Record - Health History** Description: Based on record review on 2/26/26, there were no health history information for 5 of 5 children's file.	Childs Health History files will be on file	3/16/26	
4	251.04(6)(a)6m. **Child Record - Immunization History** Description: Based on record review on 2/26/26, there were no documentation of Immunization History for 5 of 5 children.	All Immunization records will be on file	3/16/26	
5	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: Based on record review on 2/26/26, there was no record of a fire drill in January 2026.	Drills will be completed monthly moving forward	3/5/26	
6	251.07(6)(dm)3.b. **Medical Log - Injury In Care** Description: Based on record review on 2/26/26, the medical log book had three entries with just one letter to indicate a child. The entries did not have the child's name.	Staff will be retrained on how to correctly fill out the medical log.	3/5/26	

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7	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: Based on record review on 2/26/26, there were three medications that did not have medication authorizations signed by parents.	All medication will have the proper authorizations on file	3/16/26

NAME - Agency Worker
Dao Xiong

Date Issued
3/2/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
3/5/26