

Date Correction Plan Due 5/13/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center B-G Club Sch Age - Shapiro		Provider Number / Facility ID Number 9000559259 / 004 - 420129	
Address - Facility (Street, City, State, Zip Code) 1050 W 18Th Ave Oshkosh WI 549026602		Telephone Number 920-233-1414	Date - Regulation Visit 4/28/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.04(6)(a) Child Record - Maintenance & Availability Description: 3 Children did not have emergency contacts listed on their enrolment form - see checklist. one child did not have their physician information on their enrollment form - see checklist Repeat violation: Previously cited on 5/20/2024	All child files will be updated.	5/28/25
2	251.04(6)(a)4. Child Record - Field Trip Authorization Description: 7 children did not have their off premise acknowledgment on their enrolment form - see checklist.	All child files will be updated.	5/28/25

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3	251.04(6)(a)6. Child Record - Health History Description: 3 children did not have their health history in their files - see checklist. Repeat violation: Previously cited on 11/12/2024, 10/18/2023	All Health history forms will be collected.	5/28/25	
4	251.05(2)(a)3.a. Staff Record - Physical Examination Description: 2 staff members did not have their physicals in their files after 30 days of employment - see checklist. Repeat violation: Previously cited on 11/12/2024	Staff will get physicals.	5/28/25	
5	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: one staff member did not have her CPR training in her file after 3 months of employment - see checklist.	Staff will attend CPR	5/28/25	
6	251.06(3)(b)2. Emergencies - Practice Written Plans Description: There was no fire drill practiced for February and March of 2025.	Fire drill dates & times will be documented	5/28/25	

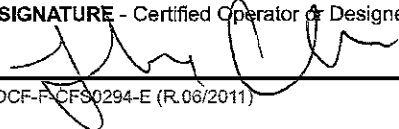
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7	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There was no tornado drill documented as being practiced in March of 2025.	Tornado Drills will be documented.	5/28/25	
8	251.07(5)(a)5.a. Menus - Post Description: There was no current menu posted for parents.	menu will be posted each month.	5/28/25	
9	251.07(5)(a)5.c. Menus - Available For Review Description: The staff could not locate the last 3 months of menus for the licensor to review. Repeat violation: Previously cited on 5/20/2024, 10/18/2023	Previous Menus will be kept on site.	5/28/25	
10	251.07(6)(c)3. Ill Child - Equipment Description: There was no sick mat for the children if they should become ill at the facility.	Sick mat will be placed on site.	5/28/25	

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Noncompliance Statement			

NAME - Agency Worker
Jill Kellner

Date Issued
4/29/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
5/28/25