

Date Correction Plan Due 8/4/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center B-G Club - Oshkosh		Provider Number / Facility ID Number 9000559259 / 001 - 420458		
Address - Facility (Street, City, State, Zip Code) 501 E Parkway Ave Po Box 411 Oshkosh WI 549014650		Telephone Number 920-233-1414	Date - Regulation Visit 7/19/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Four staff members did not have their physical on file 30 days after their hire date - see checklist. Repeat violation: Previously cited on 7/24/2019, 7/24/2019	All staff will have physical exams on file 30 days after hire date.	August 20, 2021	
2	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Two staff member did not have their educational qualifications on file - see checklist	All staff will have educational qualifications on file.	August 20, 2021	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.05(2)(a)5. Staff Record - High School Diploma Description: Three staff members did not have their high school diploma in their files - see checklist.	All staff will have proof of high school graduation and diploma on file.	August 20, 2021

NAME - Certification Worker / Licensing Specialist
Jill Kellner

Date Issued
7/21/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Lindsay Clark

7/23/2021