

<b>Date Correction Plan Due</b> 9/3/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
---	--	---

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Small World Montessori School		<b>Provider Number / Facility ID Number</b> 9000557639 / 001 - 225183		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1008 High St Racine WI 53402		<b>Telephone Number</b> 262-632-6797	<b>Date - Regulation Visit</b> 8/20/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)1. <b>Child Record - Enrollment Information</b>  Description: Documentation of complete required contact information for a parent was not observed for 2 children.  Documentation of complete required contact information for a person authorized was not observed for 3 children.  Documentation of complete required contact information for an emergency contact was not observed for 2 children.	Documentation completed	9/3/2025	
2	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Documentation of a current health exam for a child was not observed.	Documentation completed	9/3/2025	

Name - Certified Operator / Licensed Center Small World Montessori School		Provider Number / Facility ID Number 9000557639 / 001 - 225183		
Address - Facility (Street, City, State, Zip Code) 1008 High St Racine WI 53402		Telephone Number 262-632-6797	Date - Regulation Visit 8/20/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Documentation of a physical exam was not observed for an employee.  Repeat violation: Previously cited on 9/14/2023	Documentation Completed	9/3/25	
4	251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b>  Description: Documentation of a shaken baby training was not by an approved trainer.  Repeat violation: Previously cited on 9/14/2023	Registry approved Course will be taken	9/3/25	
5	251.05(3)(g)2. <b>Assistant Child Care Teacher - Qualifications</b>  Description: Documentation of educational qualifications for 2 employees identified as assistant child care teachers was not observed.	Teachers will be enrolled in Registry approved course	9/3/25	
6	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: The tracking sheet for the children in the Meadows room was not observed and staff were not aware of where it was.  Repeat violation: Previously cited on 7/18/2024, 9/14/2023	Tracking sheet will be used at all times	9/3/25	

Name - Certified Operator / Licensed Center Small World Montessori School		Provider Number / Facility ID Number 9000557639 / 001 - 225183	
Address - Facility (Street, City, State, Zip Code) 1008 High St Racine WI 53402		Telephone Number 262-632-6797	Date - Regulation Visit 8/20/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
7	251.07(6)(dm)4. Medical Log - Reviewing Injury Records  Description: Documentation of a review of the medical log within the last 6 months was not observed.	Medical log will be reviewed by admin. every 6 months.	9/3/25
			Verification Date

NAME - Agency Worker  
Colleen Hanser

Date Issued  
8/20/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Angela Malin*

Date Signed

9/3/2025

DCF-FS0294-E (R.06/2011)

Page 4 of 4