

<b>Date Correction Plan Due</b> 2/5/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
---	--	---

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Ymca Y-Care West		9000555769 / 005 - 2005163
Address - Facility (Street, City, State, Zip Code)		Telephone Number
825 W Madison Ave Milton WI 535631035		608-868-9622
Rule/Statute Number	Noncompliance Statement	Correction Plan
1	251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: Dry foods were not stored in bags with zip-type closures or containers with tight-fitting lids when bags of crackers were found in a cabinet with packaging folded over and taped closed.  Repeat violation: Previously cited on 2/3/2025	All food will be sealed in a ziploc bag and dated.
2	251.07(5)(e)4. <b>Meals &amp; Snacks - Minimum Meal Requirements</b>  Description: Minimum meal requirements were not met when children were only served two grain options rather than two different types of food for snack.	All meals served will be 2-NO components.
		Expected Completion Date
		1/15/2026
		Verification Date

<b>Name - Certified Operator / Licensed Center</b> Ymca Y-Care West		<b>Provider Number / Facility ID Number</b> 9000555769 / 005 - 2005163	
<b>Address - Facility (Street, City, State, Zip Code)</b> 825 W Madison Ave Milton WI 535631035		<b>Telephone Number</b> 608-868-9622	<b>Date - Regulation Visit</b> 1/14/2026
<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>		<b>Correction Plan</b>	<b>Expected Completion Date</b>
3	251.095(2m)(c) <b>School-Age Care - Supervision Of Group Of Children</b> Description: The program did not have at least one school-age program leader for each group of children when a group leader who was left in sole supervision of children did not have documentation on file of completing the required coursework.	Staff in sole supervision will take required WORKBOOK.	2/1/26
			<b>Verification Date</b>

**NAME - Agency Worker**  
 Sara Bossingham O'Brien

**Date Issued**  
 1/22/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**  
*Sara Bossingham O'Brien*

**Date Signed**  
 2/8/26