

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
4/29/2024

**TO FILE A COMPLAINT CALL**  
608-422-6765

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.857. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

Ymca Early Learning Center

**Provider Number / Facility ID Number**

9000555769 / 001 - 120486

**Address - Facility (Street, City, State, Zip Code)**  
221 Dodge St Janesville WI 535483885

**Telephone Number**  
608-754-9622

**Date - Regulation Visit**  
4/10/2024

	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b> Description: Staff A did not have a current certificate of completion for infant and child CPR and AED training.	Staff A will complete the CPR/AED renewal.	06/11/24	
2	251.05(4)(c)1. <b>Continuing Education Requirement - Full Time Staff</b> Description: Staff B did not have documentation of 15 hours of continuing education in a 12 month period.	Staff B will complete the additional hours of continuing education.	06/11/24	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Ymca Early Learning Center		9000555769 / 001 - 120486		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
221 Dodge St Janesville WI 535483885		608-754-9622	4/10/2024	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b> Description: Practice of fire evacuation plans were not documented for the month of March.	Evacuation plans will be documented going forward.	4/16/24	
4	251.09(4)(a)5. <b>Infant &amp; Toddler - Soiled Diapers Disposal</b> Description: Containers used for the disposal of soiled diapers had covers removed in the 2-year-old classroom.	Covers will be returned to all containers.	4/16/24	

**NAME - Agency Worker**  
Sara Bossingham O'Brien

Date Issued  
4/15/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**  
*Sara Bossingham*

Date Signed  
4/16/24