

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Ripon Children's Learning Ctr Inc		8000558508 / 001 - 420176		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
400 W Oshkosh St Ripon WI 54971		920-748-9500	1/26/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)4. Parent Notification - Field Trip Description: Based upon investigation, a parent was not notified of a walking field trip to the Ripon Library prior to the trip on December 27, 2023.	Staff will notify parents of field trips via in person and/or through the Procure messaging app prior to the field trip. Staff were made aware of this change at the staff meeting on 02/05/2024.	02/05/2024	
2	251.07(6)(i)1. Washing Child's Hands & Face Description: Based upon investigation, on January 23, 2024 the center experienced a water outage and warm, running water was not available for handwashing for approximately 2.5 hours.	RCLC staff will ensure that children's hands and faces are washed with warm, running water. In the event of an emergency water outage, RCLC will follow the center's policy on loss of water service.	03/18/2024	

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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3	251.07(6)(i)2. Adult Handwashing Description: Based upon investigation, on January 23, 2024 the center experienced a water outage and warm, running water was not available for handwashing for approximately 2.5 hours. Staff used Clorox wipes on their own hands.	RCLC Staff will make sure that their hands are washed using warm, running water. In the event of an emergency water outage, RCLC will follow the center's policy on loss of water service.	03/18/2024	
4	251.07(6)(i)7. Use Of Hand Sanitizers Description: Based upon investigation, on January 23, 2024, children over 2.5 years of age were allowed to use hand sanitizer in place of soap and water.	RCLC staff will ensure that hand sanitizer is not used on children when soap and water is available. In the event of an emergency water outage, RCLC will follow the center's policy on loss of water service.	03/18/2024	

NAME - Agency Worker Jamie Brandt

Date Issued

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



02/07/2024