

Date Correction Plan Due 9/23/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Town Usa Child Care Ctr Inc		Provider Number / Facility ID Number 8000557578 / 001 - 225213		
Address - Facility (Street, City, State, Zip Code) 9500 Durand Ave Sturtevant WI 53177		Telephone Number 262-884-0488	Date - Regulation Visit 9/8/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Physician contact information not complete in reviewed child file	<i>Physicians phone number was added to file on both Forms</i>	<i>Completed 09/15/2025</i>	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff file reviewed did not include a physical exam	<i>Staff will contact Physician to obtain new form.</i>	<i>01/04/2026</i>	

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9500 Durand Ave Sturtevant WI 53177		262-884-0488	9/8/2025	
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3	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff file reviewed did not include a Registry Certificate as required	Completed 09/19/2025	09/19/2025	
4	251.05(2)(a)7. Staff Record - Continuing Education Description: Staff file did not include continuing education records as required	will document	01/04/2026	
5	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: File reviewed did not include CAN training completed within the last two years as required	Completed	09/11/2025	
6	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: Less than nine inches of energy absorbing material under slides	Completed 10" of pea gravel was added around structure	09/13/2025	

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7	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Greater than four inch gap between fence, gate and ground	Completed hinges on gate were loosened and gate was lowered to 3"	09/12/2025
8	251.06(2)(a) Potential Source Of Harm On Premises Description: Air conditioner mechanicals not properly covered and secured	All covers will be secured	01/04/2026

NAME - Agency Worker
Paul Spink

Date Issued
9/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Paul Spink

09/19/2025