Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/10/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca Day Camp	7000573797 / 008 - 1011438

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
2003 E Winnebago St Rhinelander WI 545018876	715-362-9622	6/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	252.07(3)(b) **Annual Training - Child Abuse & Neglect** Description: Staff E and K did not have a certificate on file showing the completion of the annual Child Abuse & Neglect training.	Camp training schedule will be reviewed and tracked attendance for counselors moving forward. Both staff E & K have completed training for '26	7/10/26	
2	252.42(1)(a)2. **Staff File - Training & Certifications** Description: Staff E did not have documentation of trainings on file showing she is qualified for her position.	Unofficial copies of transcripts will be requested at time of hire. Staff E's have been added to their file.	7/10/26	

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3	252.42(1)(a)4. **Staff File - Pre-Camp Training** Description: Staff A, B, E, F, G, H, I, J, and K do not have documentation of successful completion of pre-camp training on file.	The Pre-camp training document will be highlighted in training for next summer. All counselors recieved training but document was not completed. It has been completed now for '26.	7/10/26	
4	252.42(1)(a)5. **Staff File - Days & Hours Worked** Description: Staff A, B, E, F, G, H, J, and K do not have documentation of the days and hours worked when the person was included in the counselor-to-child ratio. Repeat violation: Previously cited on 6/27/2025	Ratio sign outs have been added to camp routines and reviewed at a camp counselor meeting.	7/10/26	
5	252.42(2)(d) **Camp Counselor - Minimum Age, High School Completion Or Equivalent** Description: Staff E, who is a counselor counted in ratio, does not have have a high school diploma or the equivalent on file.	Staff E's high school diploma & college transcripts have been added to their file.	7/10/26	
6	252.42(3)(e) **Cardiopulmonary Resuscitation Training** Description: Staff H and I do not have a current CPR certificate on file. Repeat violation: Previously cited on 6/27/2025	CPR will be added to the camp training for counselors hired after training and reviewed to prioritize for returning counselors.	7/10/26	

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7	252.43(3m)(f) **Food Storage - Protection From Contamination Or Adulteration** Description: Dry foods including sugar, flour, and quick oats were not stories in a zip-type bag or a food-grade container with a tight-fitting cover.	Food storage requirements will be reviewed at next camp meeting and checks added to counselors to-do lists.	7/10/26	
8	252.43(3m)(fm) **Safe Food** Description: A box in the pantry contained pears. Some of the pears were growing mold. Pre-packaged cucumbers and tomatoes stored in the fridge were rotten and expired on 06/18/26. Pre-packaged apples were moldy and expired on 06/17/26. Cheese stored in two different fridge locations had expired on 05/24/26. Repeat violation: Previously cited on 6/27/2025	Food checks & requirements will be reviewed at next camp meeting and checks added to counselors to-do lists.	7/10/26	
9	252.44(6)(e)3m. **Medication - Administer As Labeled** Description: Two different medications at the center are not being administered per label instructions. Repeat violation: Previously cited on 6/27/2025	Medication labels will be checked for accuracy at time of drop off.	7/10/26	

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NAME - Agency Worker
Brooke Lampe, Heather Struck

Date Issued
6/26/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
6/29/26