

Date Correction Plan Due 3/19/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center The Y Fit And Fun Afterschool Program		Provider Number / Facility ID Number 7000573797 / 015 - 2000845		
Address - Facility (Street, City, State, Zip Code) 2003 E Winnebago St Rhinelander WI 545018876		Telephone Number 715-362-9622	Date - Regulation Visit 2/21/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff C has been working in the center since 11-2024 without a completed background check. Repeat violation: Previously cited on 5/20/2024	- Staff C has a completed & eligible background check. - Provider Portal will be added to the onboarding checklist to ensure licensing background checks are complete before working in care.	3/7/25	
2	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Documentation of current CPR training was not on file for Staff A and Staff C.	- Both staff A & C had completed CPR prior. - CPR certs will be required upon completion of course to be turned in and filed.	3/7/25	

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3	251.055(1)(i) Person In Sole Charge Of Children - Minimum Age Description: Staff A, Staff B and Staff C who are all 17 years of age, were caring for a group of children.	-Schedules have been adjusted so a qualified over 18 lead is supervising assistants in care of children.	3/7/25	
4	251.06(9)(b)1. Kitchen Utensils & Surfaces - Clean & Sanitize Description: Per observation, tables were only cleaned with soap and water but not sanitized before breakfast.	-Reviewed Sanitization Policy and Procedure at March Team meeting on 3/3.	3/3/25	
5	251.095(2m)(c) School-Age Care - Supervision Of Group Of Children Description: Children in care were not supervised by a staff member who met the qualifications of school age program leader or child care teacher.	-Schedules have been adjusted so a qualified Lead is supervising groups of children. -Assistants have been enrolled into classes to work towards additional qualifications.	3/7/25	

NAME - Agency Worker
Bonnie Davis

Date Issued
3/5/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



3/7/25