

Date Correction Plan Due 1/18/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Youth Development Center		Provider Number / Facility ID Number 7000573797 / 006 - 1010540		
Address - Facility (Street, City, State, Zip Code) 511 S Pelham St Rhinelander WI 545013316		Telephone Number 715-362-9622	Date - Regulation Visit 1/3/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1 and Child 5 did not have an updated health examination in their files.	Quarterly checks will be done on children's health reports by lead staff	01/10/2024	
2	251.05(2)(a)7. Staff Record - Continuing Education Description: Staff A did not have documentation of 25 hours of continuing education in 2022. Repeat violation: Previously cited on 6/12/2023	25 hours of continuing education are documented for 2022	01/18/2024	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child 2 and Child 5 did not have updated changes of the their development and routines documented every 3 months.	When quarter is completed a follow-up will take place from the director or another delegated staff to check under 2 intakes forms.	01/11/2024

NAME - Agency Worker
Bonnie Davis

Date Issued
1/4/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Marie Paronka

01/17/2024