Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/21/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Tong's Family Home Day Care	5000571675 / 002 - 2004097

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5107 Sternberg Ave Weston WI 544762932	715-298-2576	7/28/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: Per review of attendance, provider did not document the accurate daily attendance of the children on 7-28-26. She did sign the children in after LS mentioned it to her. Repeat violation: Previously cited on 8/21/2024	Provider shall document daily attendance of children - while they are in and out.	I have started document daily children - attendance on 7-28-26 - when they are in / out	
2	250.05(2)(c) **Staff File - Days, Hours Worked** Description: Per review of attendance, provider did not document hours worked while in ratio on 7-28-26. She signed herself in after LS mentioned it.	Provider will document attendance and hours worked daily.	I started document hours worked on 7-28-26 while provider in and out	

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Tong's Family Home Day Care		5000571675 / 002 - 2004097	
Address - Facility (Street, City, State, Zip Code) 5107 Sternberg Ave Weston WI 544762932		**Telephone Number** 715-298-2576	**Date - Regulation Visit** 7/28/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.055(1)(a) **Supervision Of Children** Description: Per observation, on 7-28-26, provider had left the home in her vehicle while she had children in care. She left the children in the care of someone who was not qualified as a teacher/provider.	Provider will use qualified backup to care for — childred while provider is not home.	Expected to use a — qualified backup care while provider is not home on 7-28-26	

NAME - Agency Worker
Bonnie Davis

Date Issued
8/7/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Tong Vang

Date Signed
8-12-26