DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
6/23/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Teddy Bear Child Care Llc	5000564565 / 001 - 225894

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5140 W Lisbon Ave Milwaukee WI 53210	414-449-2200	6/3/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. **Child Record - Health History** Description: The health history information on file for Child 2, identified as having a food allergy, is incomplete. There is no documentation of triggers that may cause the problem, signs or symptoms to watch for, and steps the child care worker should follow.	There are No triggers Step to follow have been added - which it is to call mom	6/4/26	
2	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: The center lacked documentation of days and hours worked and in what classroom, when staff is included in the staff-to-child ratio. Repeat violation: Previously cited on 10/9/2025	On work schedule is now documentation what class they are assigned to work in.		

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff E does not have documentation of a completed CPR certificate on file within 3 months after beginning to work with children. Staff E started working in February 2026. **This was verified as corrected via email on 6/9/26**	STAFF now has CPR	6/9/26	
4	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Documentation of child abuse and neglect training in laws, reporting procedures, and identification, is not on file for Staff E.	STAFF now has Child Abuse + Neglect	6/9/26	
5	251.055(1)(f) **Child Tracking Procedure** Description: On the day of the licensing visit, the child tracking was not accurate in the Infant room when 3 children were in attendance but 4 children were marked in on the tracking record. Repeat violation: Previously cited on 12/2/2024	In STAFF meeting for June Safety Issues and tracking were address and fixed	6/4/26	

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6	251.07(5)(a)4. **Meals & Snacks - Minimum Meal Requirements** Description: On the day of the licensing visit, minimum USDA meal requirements was not met when pizza rolls, spaghetti, and mixed fruit was served. A vegetable was needed to meet USDA requirements. And children in the pre-k room were only offered 2% milk and water was only offered in the toddler room.	Will serve USDA Requirements at all meals.	6/4/26	
7	251.07(5)(a)5.a. **Menus - Post** Description: Menus of meals and snacks provided by the center shall be posted in the kitchen and in a conspicuous place accessible to parents. Menus posted for parents were not current, as the menu was for the month of May.	Menu were Posted the next DAy and will be posted by the 1st of every month following Have until the End of August posted already	6/4/26	
8	251.07(5)(a)6. **Menus - Changes** Description: Changes made to the planned menu were not documented by the end of the meal to reflect what was actually served. For example, on 6/2/26, lunches states chicken sandwich, white bread, green beans, grapes, and milk will be served when beef burritos, watermelon, broccoli and mixed vegetables were served.	Menus will be Changed daily when we to something different	6/4/26	

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9	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: There is no documentation that the medical log book was reviewed within the last 6 months. The last review date documented is 11/8/25.	Book was reviewed + new Policy was put in place so it will be reviewed every 3 months ago with other assigned paperwork at that time.	6/6/26	
10	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: Medication authorizations for Childrens Motrin, diaper rash ointment, and gas relieve do not include a begin and end date on the authorization. Repeat violation: Previously cited on 12/2/2024	Meds Slips Now have a begin date or End date or as needed stated on paperwork	6/5/26	
11	251.07(6)(f)1.b. **Medication Administration - Containers & Labeling** Description: Multiple children□s medications, observed in the infant room, are not labeled with the child□s name.	All meds are label and now placed in Container.	6/5/26	
12	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: A medication (prescription cream) observed on the premise does not have an administration authorization form signed and dated by the parent.	All meds that are Given now have med authorization Form filled out	6/6/26	

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13	251.08(4)(b) **Driver Orientation - Requirement** Description: Staff E, identified as a driver, does not have the annual driver training completed and on file.	Has Now been Completed and filed	6/12/26	
14	251.08(4)(c)1. **Driver Record - Obtain & Review** Description: Staff E, identified as a driver, does not have a current driver record on file. The driving record on file expired May 2021.	Has now been Completed and filed	6/12/26	

NAME - Agency Worker
Kristin Lange, Sara Cooney

Date Issued
6/9/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
6-23-26