

Date Correction Plan Due
5/9/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Children's Day Center And Preschool

Provider Number / Facility ID Number

4000556684 / 001 - 120079

Address - Facility (Street, City, State, Zip Code)

525 Madison Ave Baraboo WI 53913

Telephone Number

608-356-4116

Date - Regulation Visit

4/24/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(2)(h) Policies Submitted & Implemented</p> <p>Description: On 4/23/25 the Department discovered that the center updated its written policies in July 2024 - and possibly in 2018 - but did not submit them immediately to the Department, as required. The Department only learned about the updated policies during the course of a complaint investigation. The most recent written policies were submitted to the Department in 2017.</p>	<p><i>We will send in the other versions of the parent handbook.</i></p>	<p><i>5/8/25</i></p>	

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Verification
Date

2 251.04(2)(h)5.

Policy Submitted & Implemented - Health Care

Description: The center did not follow its written health policy, which states, "Children may return to Children's Day Center when they are no longer contagious or when a doctor's note states." The parent of a child who had been ill provided the center with a doctor's note dated 4/23/25 stating "the child may return to daycare at this time". The note was provided to the center on 4/23/25. A representative of the center admitted to the parent on 4/23/25 that they had reviewed the medical note, but told the parent the child would not be allowed to return unless additional conditions were met.

Will allow the student to return to school

4/25/25

NAME - Agency Worker
Amy Anderson

Date Issued
4/25/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Amy Anderson

5/1/2025