

Date Correction Plan Due 8/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St Paul's Lutheran Child Center		Provider Number / Facility ID Number 3000570383 / 002 - 1013461		
Address - Facility (Street, City, State, Zip Code) 695 Grant St Winneconne WI 549869160		Telephone Number 920-582-9745	Date - Regulation Visit 8/6/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Based on record review on 8/6/25 according to the Staff Record Checklist Staff Member C failed to have CPR on file.	<i>Staff member was not able to attend our yearly training. She was told she needs to do it on her own. I gave her the option of Sept. 6 or Oct. 11 through CCR&R.</i>	<i>Oct. 11, 2025</i>	
2	251.05(3)(f)2.b. Child Care Teacher - High School Or Equivalent Description: Based on record review on 8/6/25 according to the Staff Record Checklist Staff Member A and D failed to have a High School Diploma on file.	<i>Both staff members were reminded once again to get copies of their diplomas or transcripts to me ASAP.</i>	<i>Sept. 12, 2025</i>	

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3 251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Based on record review on 8/6/25 according to the Staff Record Checklist Staff Member C failed to have educational qualifications prior to being hired. The Assistant Teacher Qualifications were required to be met prior to hire.	The staff member has trouble with learning on her own. Because of the new way the classes were done online we tried to get it so she could do it during school. We couldn't get it to work out, so finally got it with help at home. I allowed	Completed the course on 2/20/25	
4 251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Based on record review on 8/6/25 according to the Staff Record Checklist Staff Member D failed to meet the continuing education requirements in 2024. The staff member had 11 hours versus the required 15 hours of continuing education.	her to work to see if she even wanted to go through with this line of work The staff member was reminded that she needs to have 15 hours of continuing ed. every year. The director will be signing her up for courses and making sure she follows through.	Dec. 31, 2025	
5 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Based on record review and observation on 8/6/25 an assistant child care teacher was left in sole supervision of children. Their failed to be a lead qualified teacher supervising children within the school age classroom.	The director reminded the staff that the assistant could not be left alone. I sent people in to cover breaks so I don't know why or when she was left alone. Everyone is aware and they will make sure to have someone step in if they need to step out.	Aug. 12, 2025	

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6	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: Based on observation and measurement the energy absorbing surface on the outside playground failed to meet required standard of 9 inches. The pea gravel measured at 3 inches.	<i>I have contacted our church board and explained that we needed more pea gravel. We will need to dig deeper to get enough in. We are checking in to putting in the rubberized surface like we have in one area. This requires a lot of different people to complete. It is also weather dependant</i>	<i>April 2026</i>
7	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Based on observation and measurement of the outdoor enclosure. The bottom of the fence in both the preschool and infant/toddler classroom has a large gap along the bottom of the fence higher than 4 inches causing a head entrapment.	<i>The fence company that installed the fence. They are able to come and pound all the posts back in get the fencing back to the right height for the safety of the children.</i>	<i>Oct. 30, 2025</i>

NAME - Agency Worker
Cassandra Debauche

Date Issued
8/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Craig Fredrickson

Date Signed

8/28/25