

Date Correction Plan Due 12/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lots Of Tots With Building Blocks		Provider Number / Facility ID Number 3000566163 / 005 - 2002603		
Address - Facility (Street, City, State, Zip Code) 501 17Th St S Pitsch Elementary School Wisc Rapids WI 544945109		Telephone Number 715-423-4237	Date - Regulation Visit 11/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) Child Record - Maintenance & Availability Description: At the time of the monitoring visit the records for children were not available.	The child files will be updated and kept in the main office at the BBLC location	1/8/2026	
2	251.05(2)(a)7. Staff Record - Continuing Education Description: At the time of the monitoring visit Staff B did not have a record of continuing education	All staff continuing education have been printed and placed in the continuing education binder that is kept in the main office at BBLC location.	12/10/2025	

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3	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: At the time of the monitoring visit Staff A & B did not have documentation of having completed Biennial Child Abuse and Neglect Training Repeat violation: Previously cited on 12/11/2023	Biennial Training was completed but not documented properly. We will now keep a printed proof of abuse and neglect training in the continuing education binder that is kept in the main office of the BBLC location.	12/10/2025
4	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There was no documentation of required fire and tornado drills. The provider is required to keep written records of when the monthly evacuation plans are practiced.	A record of all tornado and fire drills will be recorded on the proper form and kept in the Lots of Tots 4K classroom in addition to the school district keeping their own records.	12/12/2025

NAME - Agency Worker
Kimberly Jasper

Date Issued
12/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jennifer L Hanglik

Date Signed
12/15/2025