

Date Correction Plan Due 11/15/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
---	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Building Blocks Learning Center		Provider Number / Facility ID Number 3000566163 / 002 - 1008791		
Address - Facility (Street, City, State, Zip Code) 2210 Baker St Wisc Rapids WI 544943158		Telephone Number 715-424-2252	Date - Regulation Visit 8/27/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)3. Parent Notification - Minor Injury Description: Per staff interview, a child fell and scraped their arm while riding a bike. Parents were not notified of the minor injury and brought the injury to staff attention the next day.	All staff were reminded that all injuries sustained by a child requires the parents to be notified. This was done in a personal conversation with staff and reviewed again during our September staff meeting.	9/23/2025	
2	251.07(2)(c)3. Time Out - Time Description: Per staff interview, children are sent to the office or to another classroom for their behavior for 20-30 minutes at a time.	All staff were retrained on best practices for handling behavior concerns and were reminded of the rules that students remain in their classrooms.	9/23/2025	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Building Blocks Learning Center		3000566163 / 002 - 1008791		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
2210 Baker St Wisc Rapids WI 544943158		715-424-2252	8/27/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.07(2)(c)5. Time Out - Not Removed From Classroom Description: Per staff interview, children are sent to the office and to another classroom for their behavior and when not listening to their teacher.	All staff were retrained on best practices for handling behavior concerns and reminded that "time-aways" will never exceed 3 minutes for students over 3 years old.	9/23/2025	
4	251.07(2)(e)2. Prohibited Actions - Verbal Description: Per staff interview, staff are threatening to send children to a different classroom to discuss their behavior with another staff person.	All staff were retrained at the September staff meeting on proper handling of difficult behaviors and reminded that the best place for a distraught child is in their own classroom.	9/23/2025	
5	251.07(6)(dm)3.b. Medical Log - Injury In Care Description: Per review of the medical log book and staff interview, a child scraped their arm when falling off a bike on 08/20/25 and the injury was not documented in the medical log book.	All staff were given a copy of the employee handbook section that discusses the importance of recording all injuries into the medical log book. This was done at the September staff meeting.	9/23/2025	

NAME - Agency Worker
Heather Struck, Bonnie Davis

Date Issued
10/31/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jennifer L Hanzlik

Date Signed
11/15/202