

Date Correction Plan Due 11/15/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ricardo Diaz Early Learning Academy		Provider Number / Facility ID Number 3000563563 / 002 - 2003704		
Address - Facility (Street, City, State, Zip Code) 2130 W Becher St Milwaukee WI 532152559		Telephone Number 414-645-7001	Date - Regulation Visit 10/29/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: A 7 month old child was left unattended in a classroom for 14 minutes.</p> <p>Repeat violation: Previously cited on 6/13/2024</p>	<p>Had staff meeting to review and reinforce safety protocols To review Active Supervision policies & procedures especially during any transition. Focus is on ensuring all children are actively supervised and upholding the highest standards of safety care.</p>	11-01-24	
2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: There were 4 children transitioning to classroom #2. 3 children were tracked into the classroom and 1 child was not tracked and left in classroom #11.</p>	<p>During meeting discussed how to ensure smooth transitions & improve communication between staff. Reviewed & reinforced clear check-in and hands-off practices between classrooms & staff.</p>	11-01-24	

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NAME - Agency Worker
Joel Marquez

Date Issued
11/1/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

11/05/2024