

<b>Date Correction Plan Due</b> 10/25/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ricardo Diaz Early Learning Academy		<b>Provider Number / Facility ID Number</b> 3000563563 / 002 - 2003704		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2130 W Becher St Milwaukee WI 532152559		<b>Telephone Number</b> 414-645-7001	<b>Date - Regulation Visit</b> 10/4/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.07(4)(e) <b>Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness</b>  Description: The cots were not covered in order to remain sanitary.	Conversation held with cleaning crew to ensure classrooms have their cot covers. 10/4/2024	10/04/24	
2	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The medical log book in room three was not reviewed every six months.	Reviewed medical in room three. Added medical log review to supervisors calendar. 10/4/24	10/04/24	

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3	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: The intake forms in room 11 infant toddler room were not updated every three months.  Repeat violation: Previously cited on 1/10/2023	Spoke to room 11 about intake form. 10/4 Added to site meeting agenda on 10/15.	10/15/24

**NAME - Agency Worker**  
Joel Marquez

**Date Issued**  
10/11/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**